

JERSEY SHORE BOROUGH
COUNCIL MEETING
FEBRUARY 11, 2013
7:00 PM

Members Present: Marguerite Dyroff; Deborah Colocino; Mary Greene; Kenneth Scheesley; John Pisarcik; Sean Simcox; Janet Barnhart

Members Absent: Wade Snyder

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Marc Drier, Solicitor

Councilor Dyroff stated that there was an executive session from 6:00 pm to 6:45 pm to discuss legal and personnel matters.

Adjourn: Ms. Dyroff adjourned the Council Meeting and called to order the 1st Public Hearing for CDBG.

1st Public Hearing for CDBG: Jamie Shrawder explained that CDBG funds are federal funds given to the Pennsylvania Department of Community and Economic Development (DCED), which in turn distributes the funds to communities. The purpose of the program is to assist cities, towns, boroughs, townships, etc. with projects that enhance the community, in particular projects that target low-moderate income people. The estimated appointment available for 2013 is \$82,646.00. The Jersey Shore Borough CDBG application schedule for 2013 is as follows:

- Project Review and Selection: March 11, 2013
- Final Public Hearing & Application Approval: April 8, 2013
- Application Submission: To be Determined

CDBG funds can be used to carry out almost any activity as long as it benefits low-moderate income people. The regulations attached to the CDBG program are the Fair Housing Notice and the Antidisplacement Plan. Ms. Shrawder asked if there were any projects that Council or the Public would like to put forward at this time for future funding. As there were no new ideas, Ms. Shrawder suggested focusing on the Sidewalk project. Ms. Shrawder asked if anyone had any historical or environmental concerns in regards to the Sidewalk project. There were none. Ms. Shrawder asked if there were any questions in regards to any of the previously funded CDBG projects. Councilor Simcox requested a list of all the CDBG projects that the Borough has done in the past.

Councilor Dyroff closed the CDBG Public Hearing.

Council President: Councilor Scheesley made a motion to move \$200.28 from the CDBG Boat Launch Account to the Sidewalk Account, seconded by Councilor Greene. Motion carried 7/0.

Minutes: Councilor Pisarcik made a motion to approve the minutes of the January 14, 2013, Council Meeting, seconded by Councilor Scheesley. Motion carried 7/0.

Borough Manager: Mr. Hamm stated that excavation for the Thompson Street Park Project began this week. The pavilion, benches, safety mulch and all of the playground equipment have been ordered.

Mr. Hamm stated that the closing for the Locust Street Property occurred on January 18, 2013.

Mr. Hamm stated that the Lycoming County Tax Collection Committee has requested that the Borough appoint a primary delegate and an alternate delegate to attend their meetings. Councilor Pisarcik made a motion to appoint Joseph Hamm as the Borough's primary Lycoming County Tax Collection Committee delegate and Sean Simcox as the alternate delegate, seconded by Councilor Scheesley. Motion carried 7/0.

Mr. Hamm announced that the 2013 Street Sweep dates will be May 15th – 21st and August 26th – 30th.

Councilor Colocino made a motion to close the Independent Hose aerial replacement bank account, the Independent Hose equipment replacement bank account and the Citizens Hose equipment replacement bank account and turn the money over to the respective fire companies, seconded by Councilor Pisarcik. Motion carried 7/0.

Mr. Hamm stated that, as of January 2013, trash collectors are unable to accept electronic waste any longer. Advanced Green Solutions Inc., a Computer & Electronic Recycling Company in Walnutport, PA, has offered to take any of the Borough's unwanted electronic items for free. Councilor Colocino suggested contacting the company to set up a spring electronic recycling event.

Mr. Hamm stated that it was time to renew the Borough's 2013 PSAB Membership Listing. There are two different listing options available: long and short. The long listing costs \$40.00 and lists each individual council member's contact information, the Borough office information and the time and date of the monthly Council meeting. The short listing is free, but only lists the Borough office information and the time and date of the monthly Council meeting. Council chose to go with the short listing.

Mr. Hamm presented Council with the FFY 2012 Professional and Administrative Services Agreement between Jersey Shore Borough and SEDA-Council of Governments. Councilor Colocino made a motion to approve the 2012 SEDA-COG Professional and Administrative Services Agreement in the amount of \$14,870.00, seconded by Councilor Simcox. Motion carried 7/0.

Mr. Hamm stated that the SEDA-COG CDBG Close-Out Contract for Fiscal Year 2009 came in late Friday afternoon and needs to be approved. Councilor Colocino made a motion to approve the SEDA-COG CDBG Close-Out Contract for Fiscal Year 2009, seconded by Councilor Scheesley. Motion carried 7/0.

Mr. Hamm asked if there were any objections to him attending the Benecon regional meeting that is being held on March 8th in State College. There were none.

Mr. Hamm stated that the Codes car is worth more than \$1,000.00 and must be put out for bid if Council wishes to sell it. Councilor Scheesley made a motion to put the Codes car out for bid. Bids must be received prior to next month's council meeting. Councilor Simcox seconded the motion. Motion carried 7/0.

Mayor: Mr. Buttorff stated that the surveying for the Public River Access project should be done by the end of the week.

Mr. Buttorff stated that the Jersey Shore River Town Revitalization Team is working on being recognized as a 401c3 in order to qualify for more grant money. The next scheduled meeting is March 7th at 7:00 pm.

Solicitor: Nothing at this time.

Finance: Councilor Colocino made a motion to pay the bills for February: General Fund- \$29,903.98; Swimming Pool- \$49.99 for a grand total of \$29,953.97, seconded by Councilor Scheesley. Motion carried 7/0.

Police: Councilor Simcox stated that the TVRPC presented Officer Chad Aldenderfer with the Officer of the Quarter Award for the fourth quarter in 2012.

Councilor Simcox stated that the TVRPC recognized Joseph Hamm as the alternate commission member for the Borough of Jersey Shore.

Councilor Simcox stated that the TVRPC approved a Cooperative Agreement with BENECON.

Highway Committee: Councilor Scheesley made a motion to purchase a new grate and light for the fixture in front of the police station at a cost of \$170.00, seconded by Councilor Colocino. Motion carried 7/0.

Councilor Scheesley stated that ice-skating rink has been installed.

Special Purpose: Nothing at this time.

Personnel: Nothing at this time.

Sewer: Mr. Hamm stated that the pull has been completed. Work on the pump house should be completed within the next two (2) months.

Fire Commission: Mr. Buttorff stated that he has still not received the requested documentation from the Fire Companies in order to confirm the Fire Police. As this has been an ongoing problem, Mr. Buttorff would like to send letters to each Fire Company from the Jersey Shore Borough Council President stating that any Fire Tax money collected by the Borough will be withheld until compliance occurs. There were no objections to this course of action.

Pool: Bonnie Messersmith stated that there will be a rate increase for the 2013 pool season. The rate increases are as follows: individual memberships will increase by \$5.00 and family memberships will increase by \$10.00. Councilor Colocino made a motion to approve the Swimming Pool membership rates for the 2013 season, seconded by Councilor Scheesley. Motion carried 7/0.

Ms. Messersmith also recommended that all new hires be required to be lifeguard certified, as this would make scheduling much easier.

Recreation: Mr. Buttorff stated that this month's scheduled meeting has been moved from February 19th at 7:00 pm to February 18th at 7:00 pm.

Tree Commission: Mr. Buttorff stated that there are three (3) trees in the vicinity of Santino's that need to be removed.

The next scheduled meeting is February 21, 2013.

Codes: Councilor Simcox stated that the Codes Committee recommends using the CK-COG for all UCC permitting and code enforcement. Councilor Simcox made a motion to appoint the CK-COG to do all the UCC permitting and code enforcement, seconded by Councilor Colocino. Motion carried 7/0.

Councilor Simcox stated that the committee recommends using the TVRPD for all codes nuisance enforcement.

Councilor Simcox stated that the committee recommends hiring a part-time employee to handle all zoning work.

Councilor Simcox made a motion to proceed with the Rental Inspection Licensing Program, seconded by Councilor Scheesley. Motion carried 6/1.

Library: Nothing at this time.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Councilor Scheesley stated that the YMCA will be doing a variety of fundraisers throughout the spring and summer.

Old Business: Mr. Hamm stated that more junk/furniture was dumped in the brush area over the weekend. Mr. Hamm suggested that the brush area be locked up during the week, forcing people

to sign-out a key at the Borough office. This would enable the Borough to track who is using the brush area and hopefully cut down on dumping.

New Business: Mr. Buttorff reminded everyone that March 15, 2013, is the deadline for submitting a Hometown Hero Banner application. Applications are available online or at the Borough office.

Adjourn: Councilor Colocino made a motion to adjourn, seconded by Councilor Scheesley.

Borough Manager