

BOROUGH OF JERSEY SHORE
COUNCIL MEETING
September 8, 2014
7:00 p.m.

Members Present: Janet Barnhart, Marguerite Dyroff, Paul Garrett, Barbara Schmouder, Sean Simcox

Absent: Deborah Colocino, John Pisarcik, Kenneth Scheesley

Others Present: Joseph Hamm, Borough Manager; Denny Buttorff, Mayor; Kristin McLaughlin, SEDA-COG; Shawn Hummer, Chief, TVRPD; Tony Mussare, County Commissioner; Jason Yorks, Resource Recovery Manager; Darin Hamm, Fred Hamm, Inc.

Council President: President Dyroff informed Council and the public that all Council meetings were recorded and reminded everyone to keep their comments and discussion to five-minutes.

President Dyroff presented the August 11, 2014 Meeting Minutes. Councilor Schmouder made a Motion to approve the August 11, 2014 Meeting Minutes. Councilor Simcox seconded the Motion. The Motion carried 5/0.

President Dyroff presented the September 3, 2014 Meeting Minutes. Councilor Schmouder made a Motion to approve the September 3, 2014 Meeting Minutes. Councilor Garrett seconded the Motion. The Motion carried 5/0.

Commissioner Mussare: Commissioner Mussare gave a State of the County address and what is coming in future years.

Mr. Yorks: Mr. Yorks presented the new contract for the full service recycling center in the Borough. The contract provides for an increase in the yearly stipend from \$200 a year to \$300 a year. Mr. Yorks indicated that the recycling area is full service and residents can now recycle tin, aluminum, and glass which were previously only recycled via the curbside pick-up. Mr. Yorks stated the curbside pick-up will be phased out by November 7, 2014. Residents will be informed via flyers placed in their recycling buckets.

Mr. York further indicated Fred Hamm, Inc. will be providing single stream recycling for a minimal monthly fee. Single stream recycling will allow residents to recycle 1-7 plastics, aluminum foil, pie pans, orange juice and milk cartons, chicken broth boxes with the foil liner, in addition to aluminum, tin, glass, newspaper, magazines, cardboard and chip board.

Darin Hamm, Fred Hamm, Inc.: Stated his company would be providing single stream recycling at a minimal monthly fee. His company would provide 95 gallon totes with a different colored lid than their garbage containers with a list of the items that could be recycled. Mr. Hamm hopes to start this service in the very near future.

Kristin McLaughlin, SEDA-COG: Ms. McLaughlin presented the two bids for the Downtown Sidewalk Project: 1. Mid-State Paving – base bid in the amount of \$137,887.50, alternate \$17,111.85, for a total bid of \$154,999.35; and 2. Glenn O. Hawbaker – base bid in the amount of \$119,198, alternate \$17,366, for a total bill of \$136,565.

Councilor Schmouder made a Motion to award the Downtown Sidewalk Project to Glenn O. Hawbaker for the base amount of \$119,198. Councilor Simcox seconded the Motion. The Motion carried 5/0.

Ms. McLaughlin stated the Borough will be receiving \$84,682 for the FFY 2014 CDBG funds. The 2014 applications are due January 31, 2015. The ACS survey did not show Borough-wide low to moderate income. Ms. McLaughlin indicated that the Borough could survey 300-450 households, submit the results to DCED to challenge the ACS survey results. Ms. McLaughlin further indicated that ACS data has not been challenged in the past so there is no precedent on whether DCED would accept our survey results over the ACS. After discussion, Borough Council decided to table the discussion on completing a door-to-door survey of the Borough until a later time.

Ms. McLaughlin discussed the DCED Fiscal Monitoring Report and the extension DCED has provided for a written corrective action plan. The new deadline is September 30, 2014.

Public: Kathy Hensler, Jersey Shore Town Meeting, requested the use of the Gazebo lot from December 6 to December 22, 2014 for use of the Santa Hut. Also, they will have a parade and block party on December 6, 2014. Councilor Simcox made a Motion to approve The Jersey Shore Town Meeting's request. Councilor Barnhart seconded the Motion. The Motion carried 5/0.

Lyn Thompson expressed concern about rumors she heard regarding Chad Gardens and Tiadaghton Gardens being bankrupt and the Borough was taking over the apartment building. Councilor Simcox indicated he had not heard of those rumors, but that the Borough is not taking over the apartments.

Debra Breon expressed concern about safety issues at Chad Gardens. Mr. Hamm stated they could call CKCOG to discuss those issues due to it being a rental unit. Ms. Breon further questioned ADA Requirements. Councilor Simcox directed Ms. Breon to contact CKCOG about those concerns as well.

President Dyroff: President Dyroff presented a Thank You card from Jersey Shore Public Library for the allocation from the Act 13 funds for 2014.

Borough Manager: Mr. Hamm presented the renewal contract between Lycoming County and the Borough for the recycling area with the increase in the stipend from \$200 a year to \$300 a year. Councilor Schmouder made a Motion to approve the renewal contract. Councilor Barnhart seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented the Lawshe Run Culvert Reimbursement Agreement. Councilor Simcox made a Motion to approve the Reimbursement Agreement. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented Resolution 09.08.2014.01 authorizing the Council President be authorized to sign the Lawshe Run Culvert Reimbursement Agreement. Councilor Simcox made a Motion to approve Resolution 09.08.2014.01. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented the 2015 Minimum Municipal Obligation for the non-uniform pension plan. Councilor Schmouder made a Motion to approve the 2015 MMO. Councilor Garrett seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented a letter from Bill Mincer, CAA, Jersey Shore Area School District, requesting the use of the grass lot behind the gravel parking lot for football practices and for the Borough to provide barriers to block the street during football games. Councilor Simcox made a Motion to approve the request of Bill Mincer, CAA, JSASD. Councilor Barnhart seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented a letter from SEDA-COG indicating the administration of CDBG funding will be administered by Lycoming County due to new DCED regulations. The Borough will still select its projects and those projects will be included in the County application.

Mr. Hamm presented a letter from CKCOG inviting Council to the membership meeting on Thursday, October 9, 2014 at 7:00 p.m. at the Union County Government Center.

Mr. Hamm presented a letter from DCNR scheduling The Pine Creek Rail Trail Advisory Committee meeting for Tuesday, September 16, 2014 at 6:30 p.m. at the Tiadaghton State Forest Resource Management Center in Waterville.

Mr. Hamm presented an invitation from the JSASD for the dedication ceremony of the Jersey Shore Elementary School on Sunday, September 28, 2014 from 2:00 to 4:00 p.m.

Mayor: Nothing at this time.

Borough Manager: Mr. Hamm presented the bills for September 2014 in the amount of \$129,128.22. Councilor Simcox made a Motion to pay the bills for September 2014 in the amount of \$129,128.22. Councilor Barnhart seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented the ING report for August 2014.

Mr. Hamm stated a budget work session is scheduled for September 22, 2014 at 6:30 p.m.

Police: Councilor Simcox presented the commission packet from the September 4, 2014 meeting. The next meeting will be held on October 6, 2014 at 6:30 p.m.

Police Chief: Chief Hummer indicated a budget work session would be held on September 17, 2014. Chief Hummer stated a Heroin Summit was held at the Wheeland Center and explained that there was some confusion on the scheduling and the turnout was low. He is working on holding another summit in the near future.

Highway: Mr. Hamm presented the Highway Report for August 2014.

Personnel: Mr. Hamm indicated Neet & Tidy Cleaners, Anita Brown, presented a bid for cleaning for \$100/week, every other week. Councilor Simcox made a Motion to hire Neet & Tidy Cleaners, Anita Brown for the cleaning position. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

TVMA: Mr. Hamm presented the August 20, 2014 Meeting Minutes. Their next meeting is scheduled for September 17, 2014 at 7:00 p.m.

JSAJWA: Councilor Schmouder presented the August 18, 2014 Meeting Minutes.

Fire Commission: Mr. Buttorff presented the fire companies alarm reports.

Mr. Buttorff presented a letter from the Loyalsock Volunteer Fire Co. Mr. Buttorff stated this had no bearing on the Borough.

Emergency Management: Nothing at this time.

Recreation: Councilor Garrett presented the August 6, 2014 Minutes. Councilor Garrett reminded Council and the public that the Fair Play brass concert is to be held on September 11, 2014 at 7:00 p.m. at Gazebo park.

Councilor Garrett indicated the \$50,000 for 50 Campaign has raised approximately \$25,000. Councilor Garrett stated the pool is in dire need of being resurfaced. Councilor Garrett requested the Recreation Committee be permitted to place the resurfacing project out for bid. Councilor Garrett requested Council to approve a bridge loan from Act 13 monies to help cover the cost of the pool resurfacing, should they need the money. President Dyroff indicated that until the budget was finished they would not be able to make a determination if they could loan the money to the pool. Councilor Schmouder suggested speaking with the local banks as well.

Bonnie Messersmith indicated the surface of the pool was breaking up and members had complained. Boyer Swimming Pools, Inc. would be willing to help the Recreation Committee write the bid proposal. After discussion, it was decided that bid documents be created and brought back to Council for approval before being put out to the public.

The next meeting is scheduled for October 1, 2014.

Tree Commission: Mr. Buttorff indicated that there are brass plates in portions of the sidewalk that will be replaced in the Downtown Sidewalk Project that will need to be put back. Borough Manager Hamm confirmed that it is part of the project for them to be put back.

Codes: Councilor Simcox presented the Permit Report for August 2014.

Library: Councilor Schmouder presented the library report.

Flood: Mr. Buttorff stated the CRS report was due on October 1, 2014.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Mr. Buttorff indicated a craft fair/flea market would be held on September 13, 2014. The YMCA was requesting to close a portion of McClintock Alley directly behind the YMCA from 9:00 a.m. to 5:00 p.m. Councilor Simcox made a Motion to approve the request of the YMCA to close a portion of McClintock Alley behind the YMCA on September 13, 2014 from 9:00 a.m. to 5:00 p.m. Councilor Schmouder seconded the Motion. The Motion passed 5/0.

Jersey Shore Public River Access Project: Mr. Hamm indicated the Borough did not award the contract at the September 3, 2014 Special Meeting because the contract from the National Parks Service was not received back until September 5, 2014. Mr. Hamm indicated the Borough received 4 (four) bids: Mid-State Paving: \$449,951.50; HRI: \$523,508.05; Lycoming Supply: \$476,477; and Glen O. Hawbaker: \$622, 225.10.

Mr. Hamm pointed out that low bid from Mid-State Paving was approximately \$50,000 above the estimate from Larson Design Group. Mr. Hamm suggested Council approve allocating \$60,000 of the Act 13 fees to proceed with the project. Mr. Hamm noted that grant funding would be lost if the project did not start by December 31, 2014. Councilor Simcox made a Motion to allocate \$60,000 from the Act 13 funds. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

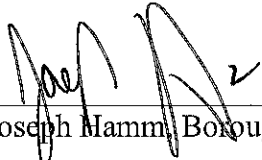
Councilor Simcox made a Motion to award the Public River Access project to Mid-State Paving in the amount of \$449,951.50. Councilor Garrett seconded the Motion. The Motion carried 5/0.

Jersey Shore Borough Downtown Sidewalk Project: Discussed earlier by Kristin McLaughlin.

Old Business: None.

New Business: Mr. Hamm indicated he has received phone calls from several concerned residents regarding the raised crosswalk on Locust Street. Mr. Hamm indicated he met with PennDot at the site and three things were in need of correction: signage; paint markings; and slope on one end of the ramp. Charles Construction will be fixing the issues with the crosswalk.

Adjourn: Councilor Schmouder made a Motion to adjourn the meeting at 9:26 p.m. Councilor Garrett seconded the Motion. The Motion carried 5/0.



Joseph Hamm, Borough Manager