

Jersey Shore Borough
232 Smith Street
Jersey Shore, PA 17740
Phone: 570-398-0104
Fax: 570-398-3041

Right-To-Know Request Form

Date Requested:

Request Submitted By: E-Mail U.S. Mail Fax In-Person

Name of Requestor: _____

Street Address: _____

City/State/County (Required): _____

Telephone (Optional): _____

Records Requested:

*Provide as much specific detail as possible so the borough can identify the information.

Do You Want Copies? Yes or No

Do You Want To Inspect The Records? Yes or No

Do You Want Certified Copies of Records? Yes or No

Right To Know Officer:

Date Received By The Borough:

Borough's Five (5) Day Response Due: