

BOROUGH OF JERSEY SHORE
COUNCIL MEETING
April 11, 2016
7:00 p.m.

Members Present: Janet Barnhart, Marguerite Dyroff, Dr. John Pisarcik, Barbara Schmouder, Kenneth Scheesley, Sean Simcox, Mike Zellers

Others Present: Wm. Dennis Buttorff, Mayor; Joseph Hamm, Borough Manager; Denise Dieter, Esquire, Solicitor; Nathan DeRemer, Chief, TVRPD

Absent: Paul Garrett

Council President: President Dyroff informed all Council and the public that meetings were recorded for official record keeping and that an Executive Session was held at 6:15 p.m. regarding legal matters.

President Dyroff presented the March 14, 2016 Minutes. Councilor Schmouder made a Motion to approve the March 14, 2016 Minutes. Councilor Zellers seconded the Motion. The Motion carried 7/0.

Public: John Shireman expressed concerns about the condition of the Recycling Area and alleys leading to it.

President Dyroff stated a new drain has been put in and that the grading has not been able to be completed due to the wet weather. President Dyroff indicated that the expense to pave the alleys is too great and the funds would have to be taken from the streets that are primarily used.

Borough Manager: Mr. Hamm presented the 2016 paving bids: Charles Construction: \$114,516.10; HRI, Inc.: \$117,195.20; Mid-State Paving, LLC: \$132,078.66; and Glenn O. Hawbaker, Inc.: \$163,551. Councilor Simcox made a Motion to approve the bid of Charles Construction in the amount of \$114,516.10. Councilor Schmouder seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented the bids for the Culvert Repair Project on Thompson Street over Pfouts Run: Ryland Construction Company, Inc.: \$44,300; Kevin E. Raker Construction, LLC: \$66,165.44; Nestlerode Construction Co., Inc.: \$78,713; G&R Charles Excavating LTD: \$49,914.71; Lycoming Supply, Inc.: \$45,798; BCS Construction: \$52,285; Hudak Waterproofing: \$79,800; Wolyniec Construction, Inc.: \$57,340; Mid-State Paving, LLC: \$33,753. After discussion Councilor Pisarcik made a Motion to approve the bid of Mid-State Paving, LLC in the amount of \$33,753 conditioned upon review by Larson Design Group that the bid meets all the requirements. Councilor Scheesley seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented the Deed for the consolidation of the old sewer treatment plant property. Councilor Scheesley made a Motion to sign the Deed. Councilor Schmouder seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented an Application for a State-approved truck route by West Pharmaceutical from Route 220 to Thomas Street to Bridge Street to Allegheny Street to Oliver Street to Cemetery Street to Poplar Street then to Locust Street. Mr. Hamm indicated this is the route West Pharmaceutical has been using since they have been operating in the Borough. Councilor Zellers made a Motion to approve the Application for the truck route. Councilor Scheesley seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented a quote from ServePro in the amount of \$575 for cleaning the air ducts at the Borough Office. Councilor Pisarcik made a Motion to approve the quote from ServePro in the amount of \$575. Councilor Schmouder seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented the revised Employee Handbook. Mr. Hamm indicated it was reviewed by the Solicitor. Councilor Simcox made a Motion to approve the revised Employee Handbook. Councilor Pisarcik seconded the Motion. The Motion carried 7/0.

Mr. Hamm presented the 2015 Audit from Lee Ann Plessinger. Mr. Hamm indicated Ms. Plessinger found the accounts to be in good shape. The only notes presented were that segregation of duties should be considered and that since the Borough has funds in excess of \$250,000, they recommend you spread the money out over several banks due to insurance by the FDIC. Mr. Hamm noted the segregation of duties is always listed due to the size of the Borough office.

Mr. Hamm presented a letter from PennDOT approving the Borough's request to erect pedestrian crossing signs at Allegheny and Wylie Streets.

Mr. Hamm presented the PMHIC Claim Fund Performance Report for 2015.

Mr. Hamm presented a flyer from Project Bald Eagle regarding Two Presentations and a Town Hall Meeting on Heroin in Jersey Shore scheduled for Wednesday, May 25, 2016 at 7:00 p.m.

Mayor: Mayor Buttorff presented his Wedding Report for the first quarter of 2016.

Borough Solicitor: Nothing at this time.

Finance Committee: President Dyroff presented the April 2016 bills in the amount of \$25,533.33. Councilor Scheesley made a Motion to pay the April 2016 bills in the amount of \$25,533.33. Councilor Simcox seconded the Motion. The Motion carried 7/0.

President Dyroff presented the Voya report from March 2016.

Police: President Dyroff presented the commission packet from the April 4, 2016 meeting. Their next meeting is May 2, 2016 at 6:30 p.m.

Nathan DeRemer: Edward Norton, Jr. was killed in the line of duty as a Jersey Shore Police Officer. His name will be added to the Officer Memorial Wall in Washington, D.C. on Friday, May 13, 2016. Officers plan to attend.

Chief DeRemer reminded Council and the public about Jacob's Bike Fair on May 14, 2016 from 10 a.m. and 1 p.m. at the Jersey Shore Swimming Pool Complex.

Highway: Councilor Scheesley presented the Highway Report for March 2016.

Councilor Scheesley indicated the Highway Department is in need of hiring a part-time employee for the summer. Councilor Barnhart made a Motion to approve placing an advertisement in the newspaper for a part-time employee. Councilor Simcox seconded the Motion. The Motion carried 7/0.

Councilor Scheesley presented three quotes for tires for the skid steer: All Round Tire: \$860; McCarthy Tire Service: \$889.88; and Bastian Tire and Auto Center: \$1,140.80. Councilor Scheesley made a Motion to approve the All Round Tire quote in the amount of \$860. Councilor Barnhart seconded the Motion. The Motion carried 7/0.

Personnel: Councilor Barnhart presented a list of 2016 proposed swimming pool staff. Councilor Barnhart made a Motion to approve and hire the list of 2016 proposed swimming pool staff. Councilor Scheesley seconded the Motion. The Motion carried 7/0.

IVMA: Mr. Hamm presented the March 16, 2016 Minutes. Their next meeting is April 13, 2016.

JSAJWA: Councilor Zellers presented the March 21, 2016 Minutes. Their next meeting is April 18, 2016.

Emergency Management: Mr. Buttorff presented the Emergency Management Report.

Recreation: Cheryl Brungard updated Council on the Shade Sail for the pool. She stated it will cost \$31,225 which includes installation and will be paid for from "\$50,000 for 50 Campaign". The concession stand will cost \$10,000 and funds will come from the "\$50,000 for 50 Campaign". The concession stand will be completed by Riggle Masonry, and other contractors have been contacted. At this point, they are waiting for the CKCOG to approve the permit.

Ms. Brungard indicated the 3 v 3 Basketball tournament will be postponed until 2017 and they have requested help from the high school basketball teams. Ms. Brungard stated a sub-committee of the Recreation Committee has been formed to continue working on this activity.

Ms. Brungard stated the Recreation Committee received three quotes for the roof repair at the pool: Sunny Hill: \$7,455; Wallen Construction: \$6,980 for shingle and \$7,500 for a metal roof; and Keefer: \$6,330 for a shingle roof and \$7,700 for a metal roof. Ms. Brungard indicated the Recreation Committee suggested awarding the bid to a Borough Resident. Ms. Brungard requested Act 13 monies for the cost of the roof. No action was taken.

Ms. Brungard stated Christmas in July is scheduled for July 22 from 6 p.m. to 8 p.m. at the Jersey Shore Swimming Pool Complex.

Ms. Brungard stated there is interest in a volleyball league in the Borough. Ms. Brungard indicated they would like to set up the volleyball nets in an area where there is no current lease.

Ms. Brungard indicated Jacob's Bike Fair will be held on May 14 from 10 a.m. to 1 p.m. at the Jersey Shore Swimming Pool Complex in conjunction with Tiadaghton Valley Regional Police Department and the Lycoming County Safe Kids' Program.

Tree Commission: Councilor Schmouder presented a report on trees of concern.

Codes: Councilor Zellers presented the Permit Report for March 2016. Councilor Zellers stated the Codes Committee is still working on a snow removal ordinance that was prepared by Solicitor Dieter.

Library: Councilor Schmouder indicated the next meeting is April 12, 2016.

J.S. Hospital: Councilor Simcox stated Jersey Shore Hospital has the highest rated hospital in the area based on survey results for Medicare inpatients.

Councilor Simcox indicated a fundraiser will be held for new patient communication boards for patient rooms.

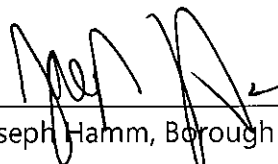
Councilor Simcox stated on April 2nd a free Community Health Screening was held.

J.S. YMCA: Councilor Scheesley stated the annual Strong Kids campaign has raised approximately \$9,000 to date.

Old Business: Nothing at this time.

New Business: Nothing at this time.

Adjourn: Councilor Scheesley made a Motion to adjourn. Councilor Simcox seconded the Motion. The Motion carried 7/0. The meeting adjourned at 7:55 p.m.



Joseph Hamm, Borough Manager