



**Jersey Shore Borough
2023
Fall Newsletter**

Zoning, Codes & Planning

Permits: Permits are required for everything except painting, wall coverings, and floor coverings. Residents are required to complete an application form prior to a permit being issued. No work can begin until a permit is obtained.

Grass, Weeds & Other Vegetation: Grass, weeds, or other vegetation that is not edible may not be allowed to exceed a height of eight (8) inches nor shall grass, weeds, vegetation, or law clippings be deposited in any manner upon any street, alley or sidewalk.

Garbage/Rubbish: All rubbish and garbage shall be disposed of in leakproof covered containers.

Yard Sales: Yard sales shall not exceed a period of 48 hours. Signs advertising yard sales may not be posted on utility, telephone, or sign poles nor may they be placed on any sidewalk or public property. Signs can be placed on the community bulletin board no more than 72 (seventy-two) hours before the yard sale and must be removed within 24 (twenty-four) hours after the conclusion of the yard sale.

Dumpsters: A dumpster may not be placed on any Borough Street without obtaining a permit from the Borough Office 48 hours **prior** to the dumpster being placed and may not remain upon any public street for longer than forty-eight (48) hours without prior approval.

Open Burning: Burning of refuse is permitted on Thursdays from 9:00 a.m. to 7:00 p.m., unless a holiday falls on Thursday. Recreational burning is allowed at any time. Recyclables are not permitted to be burned for open or recreational burning. Mesh is required to cover both forms of burning and must be monitored at all times.

Signs: PennDOT regulations prohibit signs to be placed on the bridge crossing Rails to Trails on Bridge Street. Any signs posted will be removed by the Zoning & Codes Enforcement Officer.

Rental Inspection Ordinance-Ordinance 2013-08: was adopted in 2013. This Ordinance promotes the safe and sanitary conditions of rental housing. All properties designated as offering rental space are required to be inspected on a two-year cycle and obtain a Rental Unit Occupancy License for all existing and new properties before being offered for rent. An annual registration fee of \$45 per unit is charged to all owners. For more information or questions, please contact Janine at the Borough Office at 570-398-0104 or contact Meagan at Central Keystone Council of Governments at 570-522-1326.

Nothing in this section shall be construed as a full Ordinance. Full copies are available at the Borough Office.

Brush Pile (Culvert Street)

Brush Area - Residents of the Borough can sign out the key from the Borough Office Monday through Friday from 8:00 a.m. to 3:00 p.m. Vehicles must be loaded before signing out the key. If you have more than one load, the key must be returned between each load. You must present your driver's license to sign out the key. Every Saturday from April through June and September through November, the brush area is open from 8:00 a.m. to 12:00 p.m. on Saturdays. No key is needed, but you must have your driver's license.

***Brush must be
from a residence
in the Borough.**

ALLOWABLE ITEMS	PROHIBITED ITEMS
Tree limbs	Trash
Brush	Building materials
Stumps	Furniture/appliances/televisions
Garden Waste	Tires
Grass trimmings	Ashes



Snow Removal:

All snow and ice must be removed from sidewalks 24 hours after a storm has stopped. Snow may not be shoveled or blown into the street at any time. Sidewalk maintenance and clearing is the homeowners responsibility.

Winter Parking Ordinance 2016-02:

During a winter storm emergency, parking prohibitions/restrictions within the Borough of Jersey Shore will be in effect. The declaration and termination of the winter storm emergency shall be provided to the radio and television. In the event the Borough Manager declares a winter storm emergency, on odd days parking shall be permitted only on the odd addressed sides of the street and on even days, parking shall be permitted only on the even addressed sides of the street. These restrictions will be in effect until the winter storm emergency is declared over. Any vehicle parked or left unattended on any street during the forty-eight (48) hour period after a winter storm shall be declared abandoned and can be towed and stored. Any person violating any provision of this

Ordinance, upon conviction thereof, shall be sentenced to pay a fine of not more than \$1,000, plus costs and/or to a term of imprisonment not to exceed 90 days. Each day that a violation of the Ordinance occurs shall be found to constitute a separate offense.

Announcements

Community Bulletin Board - Community Bulletin Board is located in the grassy area near the recycling center on N. Pennsylvania Avenue.

Recycling Center - N. Pennsylvania Avenue - is a full service recycling center. Single-stream recycling may be available through your trash hauler.

Owner-Occupied Housing Rehabilitation Program - Homeowners in the Borough who meet certain income guidelines may be eligible for assistance with home repairs through the Rehabilitation Program.

Please contact SEDA-COG at 1-800-326-9310 extension 7252. Contractors are invited to register to be on the bidding list. Please contact SEDA-COG for more information.

Jersey Shore Borough Council

1st Ward:

Denise Robbins- 570-398-7349
Dennis Thompson - 570-220-3199

2nd Ward:

Brian White- 570-337-0054
Barbara Schmouder - 570-398-0125

3rd: Ward:

Christina Cooney—570-398-1973
Sean Simcox, Council President - 570-398-3443

4th Ward:

Steve Kanski- 386-624-2211
Scott Bierly - 570-660-8542

Mayor:

Lon Myers- 570-398-1736



Community Events

Leaf Pick-up:

First Ward – October 30 & November 6, 2023

Second Ward – October 31 & November 7, 2023

Third Ward – November 1 & 8, 2023

Fourth Ward – November 2 & 9, 2023

Bagged leaved all Wards – November 3 & 13, 2023

Jersey Shore Town Meeting Annual Pumpkin Roll

October 7, 2023
10:00 a.m. - 2:00 p.m.

Autumn at the Shore

October 14, 2023
10:00 a.m. – 4:00 p.m.

Halloween Trick or Treating

October 31, 2023
6:00 p.m. to 8:00 p.m.

Jersey Shore Town Meeting Annual Christmas Parade and Tree Lighting Event

December 2, 2023
Parade at 4 p.m.

Christmas Tree Pick-up

January 4 & 5 and January 11 & 12 for all wards, weather permitting.
Please have your tree at curbside the night before.

Borough Council Meetings

Council Meetings are held the second Monday of every month at 7:00 p.m. and are open to the public.

2023 Meetings

October 09 November 13 December 11

2024 Meetings

January 08 February 12 March 11
April 08 May 13 June 10
July 08 August 12 September 9
October 14 November 11 December 9

The Borough will advertise any and all Special Meetings or Work Sessions that may be held throughout the year in a newspaper of general circulation.

Committee/Commission Meetings

Meetings held in the Borough Council Chambers

Police Commission: First Monday of every month at 6:30 p.m.

Recreation Committee: First Thursday of every month at 6:30 p.m.

Codes Committee: First Wednesday of every month at 6:30 p.m., [as needed](#)

Planning Commission: Third Wednesday of every month at 7:00 p.m., [as needed](#)

Jersey Shore Community Pool

Community Pool is **CLOSED for the season**

Pool memberships for the 2024 Season are available for purchase at the Borough Office, please contact Bonnie Messersmith for more details.

Our 2024 Season will tentatively begin in May 2024.

The Spring 2024 Newsletter will have more information.

Lycoming County Poling Locations

Upcoming Elections: November 7, 2023

Polls open 7:00 am - 8:00 pm

Jersey Shore Borough Ward 1 & 2

Use main entrance (glass double doors) and vote in Sunday School Room)

St. John Evangelical Lutheran Church

229 S. Broad St.

Jersey Shore, PA. 17740

Jersey Shore Borough Ward 3

Jersey Shore School District Administration Building

175 A & P Drive

Jersey Shore, PA. 17740

Jersey Shore Borough Ward 4

Borough of Jersey Shore Building

232 Smith Street

Jersey Shore, PA. 17740

The Borough of Jersey Shore is requiring all Rental Property Owners to register with the Borough per Ordinance 2013-08. This form is for Office and emergency use only. There is no fee to register with the Borough. The deadline to submit completed forms will be **April 30, 2024**. Forms will be mailed out to all landlords by December 29, 2023.

admin@jerseyshoreboro.org
232 Smith St. Jersey Shore, PA. 17740.

In 2013, Jersey Shore Borough Council adopted the Rental Inspection Ordinance, Ordinance No. 2013-08. The purpose of the Ordinance and Rental Inspection Program is to:

1. Promote the safe and sanitary conditions of rental housing
 2. Maintain and increase property values throughout the Borough
 3. Reduce deteriorating rental housing, preserve neighborhoods and quality of life, and encourage the owner and renter to be responsible for the condition of rented properties.
- All properties designated as offering rental space in the Borough are required to obtain a Rental Unit Occupancy License for all existing properties currently being rented and for any new properties before they are offered for rent.
 - If you own a property in the Borough that is offered for rent, you will receive a letter from the Central Keystone Council of Government (CKCOG) indicating when your property is due for registration. You will need to complete a Rental Property Application and Registration Statement for each building you own and pay a registration fee of **\$45 per unit**, which will be billed to you annually.
 - Each property will be required to be inspected every **two (2) years**. If your annual fees are current, you will not be billed for the inspection fee. If there are complaints regarding the rental unit, the Code Officer can require an inspection at any time, upon reasonable notice. If an inspection is required due to a complaint, the property owner will be billed at the CKCOG hourly rate. If the unit(s) are found to meet all applicable codes, you will receive a letter stating your property is in compliance and a Certificate of Inspection placard. However, if there are any issues with your property, you will receive a letter listing the items that did not pass inspection and the time frame you have to repair those items. Once you have completed the repairs to the items that did not pass inspection, you will be required to contact CKCOG to have the property inspected again.
 - Once your property has passed all inspections, you will receive a sticker for the current year to place on your Certificate of Inspection placard.
 - The Borough has adopted the International Property Maintenance Code (IPMC) by Ordinance 2013-04. The IPMC governs many health and safety issues both inside and outside the property.
 - If you have any questions regarding the Rental Inspection Program, concerns about your property, or the rental property you live in, please get in touch with the Central Keystone Council of Governments by calling 570-522-1326 and speaking with Meagan Nogle.

Are you ready for a Property Maintenance Code Inspection?

1. Are there smoke detectors in each bedroom, hallway(s) outside the bedrooms, and on each level, including the basement?
2. Does the hot water heater have a temperature and pressure relief valve and a “drip leg” extending 6” from the floor?
3. Is the area (min 36”) around the water heater and furnace clear of “junk”, trash, boxes, belongings, etc.?
4. Are all exits (doors and windows) free from an obstruction inside and outside (personal belongings, furniture, shrubbery, etc.)?
5. Does every room used as a sleeping area have a window? Or two means of approved egress from the such room?
6. Do all exterior doors open and close easily? Do they lock and unlock from the inside without a key?
7. Are all fuel-burning equipment in good repair and safe condition, properly installed, and connected to chimneys or vents?
8. Is the roof in good repair with no leaks?
9. Does each unit have address numbers that are clearly visible from the street (at least 4” high)?

*This is a list of commonly found violations that will be inspected for the initial cycle. It is NOT intended to be a comprehensive list of all code violations that could occur. If you have questions about specific violations, please contact CKCOG. You can also download the Rental Inspection Program pamphlet.

Forms and additional information can be found on our webpage at: jerseyshoreboro.org

Meet Our Staff

Borough Manager: *Cody Hoover* – manager@jerseyshore.org

Cody is chief administrative officer of the Borough, and is responsible to Council, as a whole for the proper and efficient administration of the Borough's affairs.

Bookkeeper: *Bonnie Messersmith* – programco@jerseyshoreboro.org

Bonnie provides fiscal services, oversees the community pool, and other departmental coordination as needed.

Administrative Assistant: *Ashley Miller* – admin@jerseyshoreboro.org

Ashley provides administrative support to the Borough Manager. Ashley maintains office files and the Borough website.

Zoning & Codes Officer: *Gene Kennelley* - zoning@jerseyshoreboro.org

Gene is responsible for the review and issuance of all zoning permits, inspection of all work being done under a zoning permit, and enforcing certain Borough Ordinances and Codes as required by the International Property Maintenance Code (IPMC).

Office Hours: Monday-Friday 8:00 a.m. – 4:00 p.m.

Zoning & Codes Hours: Monday-Friday 8:00 a.m. – 2:00 p.m.

Contact Us

Borough of Jersey Shore

232 Smith Street

Jersey Shore, PA 17740

570-398-0104

info@jerseyshoreboro.org

www.jerseyshoreboro.org

