

BOROUGH OF JERSEY SHORE
COUNCIL MEETING
March 14, 2016
7:00 p.m.

Members Present: Janet Barnhart, Marguerite Dyroff, Paul Garrett, Dr. John Pisarcik, Barbara Schmouder, Kenneth Scheesley, Sean Simcox, Mike Zellers

Others Present: Wm. Dennis Buttorff, Mayor; Joseph Hamm, Borough Manager; Denise Dieter, Esquire, Solicitor; Nathan DeRemer, Chief, TVRPD

Absent: None

Council President: President Dyroff informed all Council and the public that meetings were recorded for official record keeping.

President Dyroff presented the February 8, 2016 Minutes. Councilor Schmouder made a Motion to approve the February 8, 2016 Minutes. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

President Dyroff presented a Thank-you letter from the Lycoming County SPCA for the Borough's contribution of \$250.

Public: Brad Curtis presented a proposal to place pedestrian crossing signs at the intersection of Wylie and Allegheny Streets to improve pedestrian safety. Mr. Curtis stated the signs would cost approximately \$400, including the break-away posts. After discussion, Councilor Pisarcik made a Motion to erect pedestrian crossing signs at the intersection of Wylie & Allegheny Streets. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

James Folmer and Lisa Harbach of the Veterans Council requested permission to do beautification at Veterans Park including removing and replacing dead shrubbery, replacing the current Veterans Park sign with a steel star sign and placing two (2) steel archways at each entrance of the Park. After discussion, Councilor Pisarcik made a Motion to allow the Veterans Council to beautify Veterans Park. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

Borough Manager: Mr. Hamm presented Resolution 03.14.2016.01 authorizing SEDA-COG to file an application with DCED for home rehabilitation funds. Councilor Schmouder made a Motion to adopt Resolution 03.14.2016.01. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented Resolution 03.14.2016.02 adopting the Lycoming County Hazard Mitigation Plan. Councilor Schmouder made a Motion to adopt Resolution 03.14.2016.02. Councilor Garrett seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented Larson Design Group's draft contract documents, construction drawings, and opinion of probable construction cost for the repairs of the Thompson Street bridge over Pfoust's Run. Councilor Scheesley made a Motion to advertise the project for bid. Councilor Pizarick seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented the proposed 2016 paving project. Councilor Simcox made a Motion to advertise the 2016 paving project for bid. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented a quote from K.C. Lawncare & Landscaping, LLC in the amount of \$3,850 for the care of Gazebo, Grieco and Veterans Parks for 2016. Mr. Hamm stated that one other bid was received, but it did not meet the requirements of the advertisement and was received after the deadline. Councilor Scheesley made a Motion to approve the bid of K.C. Lawncare and Landscaping, LLC in the amount of \$3,850. Councilor Pizarick seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented two quotes for the removal of trees at the old park; Rozenberg Landscaping - \$1,000 and Loffredo's Tree Trimming & Removal - \$1,400. Councilor Simcox made a Motion to approve the quote from Rozenberg Landscaping in the amount of \$1,000. Councilor Pizarick seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented a quote from Sunny Hill Construction in the amount of \$6,200 to repair the building behind the Municipal Garage. Councilor Scheesley made a Motion to approve the quote of Sunny Hill Construction in the amount of \$6,200. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented a quote from Sunny Hill Construction in the amount of \$695 to repair the roof on the Tiadaghton Valley Regional Police Department building. Councilor Simcox made a Motion to approve the quote of Sunny Hill Construction in the amount of \$695. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented three street sweeping quotes: Holmes Street Sweeping - \$3,800; J.W. Fleming, Inc. - \$4,300; and Stanley Sweeping and Grounds Maintenance at a rate of \$145/hour, including travel time and lodging. Councilor Pizarick made a Motion to approve the quote of Holmes Street Sweeping in the amount of \$3,800. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Mr. Hamm stated the revisions to the Handbook were presented at the February 8, 2016 meeting. Mr. Hamm indicated that he received some feedback and changes were made. Councilor Simcox requested that Solicitor Dieter review the Handbook before it is approved and distributed to the employees. This matter was tabled until the April meeting.

Mr. Hamm presented a letter from Jersey Shore Town Meeting outlining the route for the Fourth of July Parade. Mr. Hamm stated the Parade was already approved in January 2016, this was just a courtesy copy of the parade route.

Mr. Hamm presented a letter from Jeffrey & Amy Rankinen requesting use of the Jersey Shore Boat Launch on June 18 and 19, 2016 for the Keystone Challenge Race and Relay. Councilor Zellers made a Motion to approve the request of Jeffrey & Amy Rankinen to use the Boat Launch on June 18 and 19, 2016. Councilor Garrett seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented the Borough's Owner-Occupied Housing Rehabilitation Program monthly report for January 2016.

Mayor: Nothing at this time.

Borough Solicitor: Solicitor Dieter stated she was working with the Codes Committee on a snow removal ordinance and will be forwarding the draft to the members of the Codes Committee.

Solicitor Dieter stated she attended a meeting at Lycoming County regarding the floodplain ordinance update. Solicitor Dieter indicated the ordinance Lycoming County is proposing will address the majority of issues, with some minor changes that will make it compliant with FEMA regulations.

Finance Committee: President Dyroff presented the March 2016 bills in the amount of \$61,319.27. Councilor Dyroff made a Motion to pay the March 2016 bills in the amount of \$61,319.27. Councilor Simcox seconded the Motion. The Motion carried 8/0.

President Dyroff presented the Voya report from February 2016.

Police: President Dyroff presented the commission packet from the March 7, 2016 meeting. President Dyroff stated the Commission approved assisting officers with purchasing Class A uniforms to attend Court hearings and functions other police officers would be attending. This cost would be in addition to the current clothing allowance. President Dyroff stated the Commission tabled discussion on hiring an additional officer.

Their next meeting is April 4, 2016.

Nathan DeRemer: Chief DeRemer stated the police department has received calls from residents concerning IRS scams. Chief DeRemer urged Council and the public that if they receive a phone call to contact the IRS or to visit the IRS website to report the scam. Chief DeRemer indicated that they can also call the Department.

Councilor Garrett asked Chief DeRemer for an update on the cameras at the Boat Launch and the Park. Chief DeRemer stated that it is still in the works, but that aside from the monthly cost, getting all entities together has proven more difficult than first anticipated. Mr. Hamm indicated he would follow-up with PPL.

Highway: Councilor Scheesley presented the Highway Report for February 2016.

President Dyroff inquired whether or not South Alley had been reviewed and repaired. Public Works Supervisor Henry stated South Alley was repaired.

Councilor Simcox questioned the status of the old playground. Mr. Hamm indicated the old equipment was removed, but due to the wetness of the ground, nothing else could be done at this time. Once the ground dries out, they will fill in the holes with topsoil and plant grass seed.

Personnel: Councilor Barnhart stated interviews for pool employees will be held March 16 and 17, 2016.

TVMA: Mr. Hamm presented the February 17, 2016 Minutes. Their next meeting is March 16, 2016.

JSAJWA: Councilor Zellers presented the February 15, 2016 Minutes. Their next meeting is March 21, 2016.

Councilor Zellers presented a letter from Richard Doelber requesting Council to appoint Bruce Wayne McKean to the Jersey Shore Area Joint Water Authority for a five (5) year term ending on December 31, 2020. Councilor Simcox made a Motion to appoint Mr. McKean to the JSAJWA Board for a five (5) year term ending on December 31, 2020. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

Councilor Zellers presented a letter from Lisa Urbine stating her interest in being appointed to the Jersey Shore Area Joint Water Authority. Councilor Zellers indicated that Ms. Urbine would be completing the term recently vacated by David Keister who moved to Porter Township. Councilor Zellers stated Ms. Urbine owned property within the Borough and therefor is eligible to be appointed to the Board by the Borough. Councilor Schmouder made a Motion to appoint Lisa Urbine to the JSAJWA with her term expiring on December 31, 2017. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Emergency Management: Mr. Buttorff reminded Council and the public the West Branch Emergency Management Association Fundraiser would be held on May 21 and May 22, 2016 at the Thompson Street Recreation Field.

Mr. Buttorff presented the alarm reports from Citizens Hose (January 2016) and Independent Hose Company (February 2016).

Recreation: Councilor Garrett stated the bike safety fair would be held at the Jersey Shore Swimming Pool Complex on May 14, 2016 from 10:00 a.m. to 1:00 p.m. Councilor Garrett indicated PennDOT's Safe Kids Program and TVRPD will be assisting with the event.

Councilor Garrett indicated the Committee is still working on the 3-v-3 Basketball Tournament and a volleyball tournament.

Councilor Garrett stated the new concession stand was moving forward.

Councilor Garrett presented a letter of interest from Michelle Lozensky in being appointed to the Recreation Committee as a Member-at-Large. Councilor Scheesley made a Motion to appoint Michelle Lozensky as a Member-at-Large to the Recreation Committee. Councilor Garrett seconded the Motion. The Motion carried 8/0.

Tree Commission: Councilor Schmouder stated she is in the process of compiling a list of trees that need attention in the near future.

Codes: Councilor Zellers presented the Permit Report for February 2016. Councilor Zellers stated the Codes Committee is still working on a snow removal ordinance.

Their next meeting is April 7, 2016.

Library: Councilor Schmouder presented the February 9, 2016 and March 8, 2016 Minutes.

Their next meeting is April 12, 2016.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Councilor Scheesley stated the annual Strong Kids campaign has started and they are working on lighting in the parking lot and around the building.

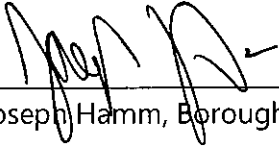
Councilor Scheesley indicated new management is in place at the YMCA.

Old Business: Nothing at this time.

New Business: Mr. Hamm stated all required DCED and Department of Transportation reports have been completed and submitted.

Mr. Hamm indicated the grants for the Boat Launch have been closed out, with the exception of the NPS Construction Grant, which will be closed out in the near future.

Adjourn: Councilor Pisarcik made a Motion to adjourn. Councilor Scheesley seconded the Motion. The Motion carried 8/0. The meeting adjourned at 8:17 p.m.



Joseph Hamm, Borough Manager