

**BOROUGH OF JERSEY SHORE**  
**COUNCIL MEETING**  
**March 10, 2025**  
**7:00 p.m.**

Members Present: Scott Bierly, Barbara Schmouder, Dennis Thompson, Jeremy Frantz, Molly Hollick, Steve Kanski, Josh Glunk and Denise Robbins

Absent:

Others Present: Sean Simcox, Borough Manager, Dance Drier, Esquire, Solicitor and Lon Myers, Mayor

Meeting Minutes: Council President Schmouder presented the February 10, 2025, meeting minutes. Councilor Thompson made a motion to approve the meeting minutes as presented. Councilor Frantz seconded the motion. The motion passed 8/0.

Public: Magisterial District Judge, Denise Dieter was in attendance to go over any questions regarding the Planning Commission decision on the proposed Magistrate's Office on Hill Street.

Bob Myers from Glenn O Hawbaker Engineering was in attendance to go over any questions regarding the stormwater management plan for Nittany MinitMart at 615 Allegheny Street.

Melanie Palski addressed Council to follow up on the parking issues that are happening on Bastress Street, and at her restaurant "The Shore Diner" and the "Gateway Café". Ms. Palski would like to find out if The Gateway Café received approval to increase the capacity of the coffee shop. Borough Manager Simcox mentioned he would investigate the parking and code Ordinances regarding the Gateway Coffee Shop.

Correspondence: Borough Manager Simcox presented a letter from James C. Maneval Funeral Home, Ltd. Regarding the Tributes of Life Crematory, Air Quality State Only operating renewal permit.

Borough Manager Simcox presented a letter from Wayne Township Landfill regarding the Residential Tire Collection Event that will be open to the Borough of Jersey Shore Residents on May 9, 2025, and May 10, 2025.

Borough Manager Simcox presented the Jersey Shore Town Meeting Annual Events letter.

Borough Manager: Borough Manager Simcox presented Resolution 03.10.2025.01 DCNR Grant application for Richmond Park. Councilor Kanski made a motion to pass the Resolution 03.10.2025.01. Councilor Glunk seconded the motion. The motion passed 8/0.

Borough Manager Simcox presented the Nittany MinitMart Storm Water Management Plan for 615 Allegheny Street. Councilor Bierly made a motion to approve. Councilor Thompson seconded the motion. The motion passed 8/0.

Borough Manager Simcox presented the Planning Commission meeting minutes on the proposed Magistrate's Office on Hill Street. Councilor Kanski made a motion to approve. Councilor Thompson seconded the motion. The motion passed 8/0.

Borough Manager Simcox presented the Five Star Equipment 2025 John Deere skid steer quote for \$59,900.00. Councilor Bierly made a motion to approve. Councilor Thompson seconded the motion. The motion carried 8/0.

Borough Manager Simcox presented the Pine Creek Street sweeper quote of \$146.00 per hour with an operator. Councilor Glunk made a motion to approve. Councilor Hollick seconded the motion. The motion passed 8/0.

Borough Manager Simcox presented the Wayne Township dumpster quote for the "Spring Clean-Up Days" event for \$110.00 hauling charge and \$54.45/ton material disposal. No motion needed; the event was approved at the February Council Meeting.

Borough Manager Simcox presented the utility trailer quote from Carr's Trailers and Supplies for \$3,200.00. Councilor Kanski made a motion to approve. Councilor Bierly seconded the motion. The motion passed 8/0.

Borough Manager Simcox presented the March 2025 Penn Strategies Report.

Borough Manager Simcox mentioned Brix Design will be working on a DCNR grant for Richmond Park.

Mayor Myers: Mayor Myers mentioned he attended the Winter Mixer and the Save a Lot ribbon cutting event.

Borough Solicitor: Dance Drier mentioned he is working on the event insurance for Richmond Park.

Finance Committee: Council President Schmouder presented the March bill report for a total of \$43,217.50. Councilor Frantz made a motion to approve the payment of bills. Councilor Kanski seconded the motion. The motion passed 8/0.

Next meeting will be held in April, to go over the first quarter.

Police Commission: Borough Manager Simcox mentioned they approved the New Chief of Police contract, and they will be replacing the Captain position with a Sergeant.

Their next meeting is Wednesday, March 12, 2025, at 6:30 p.m.

Public Works: Councilor Bierly presented the March 2025 Public Works Department Monthly Report.

Councilor Bierly mentioned, after the Executive Session on February 13, 2025. There was an open position in the Public Works Department. The full-time position was filled by Michael Hopkins, as a laborer at \$20.23/hour. The starting date for Michael was officially February 24, 2025.

Personnel Committee: Nothing to report.

Emergency Management: Bryan Edwards was in attendance, representing EMA. Mr. Edwards mentioned there will be a Public Service Meeting with the Council on March 24, 2025, at 7:00 pm. Mr. Edwards asked if the Fire Companies are providing the Council with their monthly Fire Calls and reports. Borough Manager Simcox mentioned they do not provide them every month.

Recreation Committee: Councilor Bierly mentioned the Jersey Shore Community Pool is looking for lifeguards. They currently have four individuals taking the classes, and they may have up to 10 guards for the Summer Season.

Their next meeting is on April 3, 2025, at 6:30 p.m.

Tree Commission: Nothing to report.

Codes: Councilor Schmouder presented the February 2025 permit and codes report. Borough Manager Simcox mentioned they met with PennDOT, and they are working on No Parking during snow events on Allegheny Street, with any snow accumulating over an inch. A meeting will be scheduled to go over this further. Borough Manager Simcox mentioned there are a lot of parked cars sitting in their yards, and they will be looking

into the Ordinances regarding this. Borough Manager Simcox and the Codes Officer have been working on the Blight in the Borough and found three properties in 2024, and all three have been torn down.

Building & Grounds Committee: Borough Manager Simcox reported they are moving forward with the Public Works Building and Combined Building. There will be a meeting with the Fire company regarding grant opportunities.

TVMA: Nothing to report.

Their next meeting will be February 19, 2025, at 6:00 pm.

JSAJWA: Council President Schmouder presented the March 4, 2025, meeting minutes.

Council President Schmouder mentioned the JSAJWA met with TVMA.

The Public Works Supervisor mentioned he spoke with JSAJWA and Mark Wall at JSASD, and they would like to turn on the water to the softball field, but the party responsible for the bill was in question. Borough Manager Simcox mentioned the new lease information would be sent to JSAJWA, for the billing.

Their next meeting is on April 1, 2025, at 5:15 p.m.

Library: nothing to report.

Their next meeting is on March 11, 2025, at 5:00 p.m.

Jersey Shore Rivertown Committee: Tina Cooney presented the February 20, 2025, meeting minutes.

Their next meeting is on March 20, 2025, at 5:30 p.m.

Jersey Shore Bicentennial Committee: Mayor Lon Myers mentioned the Committee is working on a banner and met with the chairman of the Veterans Committee. The Veterans Committee will be cleaning all the poles and brackets and will be moving the flags to face the sidewalk to prevent further damage to the flags.

Their next meeting is on March 26, 2025, at 6:30 p.m.

Geisinger J.S. Hospital: Borough Manager Simcox mentioned the Advisory Board met, and they have been setting up job fairs.

YMCA Advisory Board: Councilor Kanski went over the news, and they are in the middle of a building project.

Combined Public Service Building: Borough Manager Simcox mentioned they have requested to activate the MOU, to release the funds to begin phase 1 of the Public Works Building. Mr. Simcox is working on a letter with Penn Strategies to the Lycoming County Commissioners.

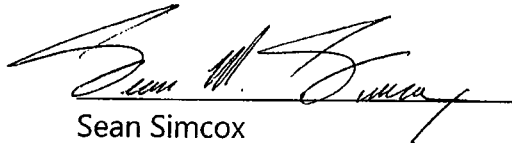
Thompson Street Park: Work is on hold until Spring.

Lawshee Run: Borough Manager Simcox mentioned he spoke with Kurt Brungard, and they are waiting on Lycoming County for approval, then they will begin working on the plans.

Old Business:

New Business:

Adjourn: Council President Schmouder made a motion to adjourn the Council Meeting at 8:05 PM. Councilor Hollick made a motion to approve. Councilor Glunk seconded the motion. The motion passed 8/0.

A handwritten signature in black ink, appearing to read "Sean M. Simcox", written over a horizontal line.

Sean Simcox  
Borough Manager