

BOROUGH OF JERSEY SHORE
COUNCIL MEETING
June 9, 2025
7:00 p.m.

Members Present: Scott Bierly, Barbara Schmouder, Dennis Thompson, Jeremy Frantz, Molly Hollick, Denise Robbins and Josh Glunk

Absent: Steve Kanski

Others Present: Sean Simcox, Borough Manager, Marc Drier, Esquire, Solicitor and Lon Myers, Mayor

Council Meeting was called to order at 7:00 pm

Meeting Minutes: Council President Schmouder presented the May 12, 2025, meeting minutes. Councilor Thompson made a motion to approve the meeting minutes as presented. Councilor Glunk seconded the motion. The motion passed 7/0.

Public: John Shireman addressed the Council asking that more speed limit signs be placed on Locust St. to slow down traffic in the school zone. He also inquired if the Borough had been in contact with the School District to find out if they had an updated traffic plan in place now that they closed the Salladasburg Elementary School.

Correspondence:

A Letter to the Borough was sent by the YMCA thanking them for the \$250.00 donation to the Annual Campaign.

Borough Manager: Borough Manager Simcox presented the two engineering bids for the Hazel Alley Multi Modal Transportation grant: Livic Engineering and Larson Design Group. A committee to review them was assigned made up of Councilor Schmouder, Thompson, and Frantz.

Borough Manager Simcox opened the 2025 Street Paving Bids. The low bid was Charles Construction at \$57,443.75. The bid was to pave Spruce Street and Welker Lane. Councilor Bierly made a motion to approve. Councilor Hollick seconded the motion. The motion passed 7/0.

Borough Manager presented Resolution 05.12.2025.01 a River Valley Transit Authority local fund match of \$2,901.86. Councilor Thompson made a motion to approve. Councilor Hollick seconded the motion. The motion passed 8/0.

Borough Manager Simcox A request was made by Laura Eck on behalf of the School District for a parade route approval for the Homecoming Parade on Wednesday October 1, 2025 from 5:30-6:30 pm. Motion to approve was made by Councilor Glunk. Councilor Thompson seconded the motion. Motion passed 7/0

Borough Manager Simcox presented the Penn Strategies June Report.

Borough Manger Simcox submitted the list of Jersey Shore Pool employees to be hired for the 2025 Summer Season. Motion to approve was made by Councilor Hollick. Councilor Frantz seconded. Motion passed 7/0

Mr. Simcox asked for approval of a Whistleblower Policy be added to the Employee Handbook as Addendum 1. Councilor Bierly made a motion to approve. Councilor Robbins seconded the motion. Motion passed 7/0

Borough Manager Simcox presented a Fiscal Policy to be implemented by the Borough to set forth standardized fiscal and operational policies. Motion to approve was made by Councilor Thompson. Motion seconded by Councilor Hollick. Motion passed 7/0

Borough Manger Simcox presented to Council a Procurement Policy that will standardize a framework governing purchases, contracts and acquisitions. Motion to accept was made by Councilor Hollick. Motion seconded by Councilor Glunk. Motion passed 7/0

Borough Manger Simcox presented to Council a policy to ensure that all contractors and subrecipients are eligible to do business in the state of Pennsylvania. A motion to approve was made by Councilor Bierly and seconded by Councilor Thompson. Motion passed unanimously.

Mayor Myers: Nothing at this time.

Borough Solicitor: Nothing to report.

Finance Committee: Council President Schmouder presented the June bill report for a total of \$100,566.80. Councilor Glunk made a motion to approve the payment of bills. Councilor Frantz seconded the motion. The motion passed 7/0.

Next scheduled meeting: as needed

Police Commission: Councilor Thompson discussed DCED funding models and a zoom call that all could attend to learn more..

Their next meeting is Wednesday, June 11, 2025, at 6:30 p.m. (Old Lycoming)

Public Works: Councilor Bierly presented the June 2025 Public Works Department Monthly Report.

Next scheduled meeting: As Needed

Personnel Committee: Councilor Bierly reported that nothing more other than the Pool Employee List which was already taken care of.

Emergency Management: nothing to report currently.

Their next meeting: as needed.

Recreation Committee: Councilor Bierly presented the May 1 2025, minutes.

Their next meeting is on July 10, 2025, at 6:30 p.m.

Tree Commission: Councilor President Schmouder mentioned that two trees had to be taken care of on an emergency basis. Mayor Myers commented that he had been without power for 18 hours due to a tree falling on a power line along Lawshe Run.

Codes: Councilor Schmouder presented the May 2025 permit and codes report.

Building & Grounds Committee: The Committee has been working to keep moving forward with the Public Works and Public Safety buildings. The Bridge at Smith Street will undergo maintenance of the decking.

TVMA: Council President Schmouder presented the June 3, 2025, meeting minutes.

Their next meeting will be June 18, 2025, at 6:00 pm.

JSAJWA: Council President Schmouder presented the May 6, 2025, meeting minutes.

Their next meeting is on July 2, 2025, at 5:15 p.m.

Library: President Schmouder presented the meeting minutes from the April 8th and May 14 meetings.

Their next meeting is on June 10, 2025, at 5:00 p.m.

Jersey Shore Rivertown Committee: Tina Cooney presented the May 2025, meeting minutes.

Councilor Bierly put forward information about having Amy Camp come and speak to the committee about building a Trail Town Culture. Councilor Thompson put forth a motion to have her speak for a fee of \$900 plus travel expenses. Motion seconded by Councilor Hollick. Motion passed 7/0

Their next meeting is on June 19, 2025, at 5:30 p.m.

Jersey Shore Bicentennial Committee: Mayor Lon Myers presented the minutes of the May 22, 2025 meeting.

Their next meeting is on May 28, 2025, at 6:30 p.m.

Geisinger J.S. Hospital: Borough Manager Simcox spoke about the robotic joint replacement surgeries now being done at the Geisinger Jersey Shore Hospital.

YMCA Advisory Board: Nothing at this time.

Combined Public Service Building: Went over in Building and Grounds Committee section.

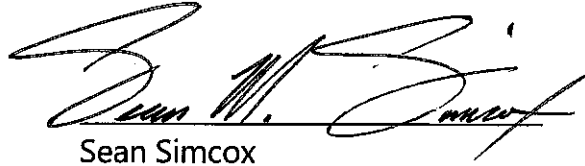
Thompson Street Park: The rubber surface will be poured when the weather is scheduled for June 17th.

Lawshee Run: Larson Design group is beginning engineering work on the culvert replacement.

Old Business:

New Business

Adjourn: Council President Schmouder made a motion to adjourn the Council Meeting at 8:03 PM.

A handwritten signature in black ink, appearing to read "Sean M. Simcox". The signature is stylized with large, sweeping loops and a prominent initial "S".

Sean Simcox
Borough Manager