

JERSEY SHORE BOROUGH
COUNCIL MEETING
APRIL 8, 2013
7:00 PM

Members Present: Marguerite Dyroff; Deborah Colocino; Wade Snyder; Kenneth Scheesley; John Pisarcik; Sean Simcox; Janet Barnhart; Mary Greene

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Denise Dieter, Solicitor

Councilor Dyroff stated that there was an executive session from 6:00 pm to 7:00 pm to discuss personnel matters.

CDBG Public Hearing: Bill Seigel from SEDA-COG presented final public hearing for FFY 2013. The 2013 funds will be allocated as such: 82% will fund the Downtown Sidewalk Replacement project and 18% will go to Administration fees including environmental review.

A motion to accept Resolution 04.08.2013-01 to authorize the submission of an application for FFY 2013 was made by Councilor Pisarcik seconded by Councilor Scheesley. Motion carried 8/0

Minutes: Councilor Colocino made a motion to approve the minutes for the March 11, 2013, Council Meeting and the April 2, 2013, Special Council Meeting, seconded by Councilor Scheesley. Motion carried 8/0.

Councilor Colocino made a motion to amend the November 12, 2012 minutes to reflect the purchase of radio equipment and a license in the amount of \$5,020.00 using ACT13 funds, seconded by Councilor Greene. Motion carried 8/0.

Borough Manager: Mr. Hamm presented Ordinance #2013-01, an Amendment to the Jersey Shore Borough Zoning Ordinance, to Council. Councilor Simcox made a motion to pass Ordinance #2013-01, seconded by Councilor Scheesley. Motion carried 8/0.

Councilor Colocino made a motion to pass Ordinance #2013-02, an Ordinance Authorizing Jersey Shore Borough to join with other Political Subdivisions as a member of the Pennsylvania Municipal Health Insurance Cooperative (PMHIC), seconded by Councilor Simcox. Motion carried 8/0.

Mr. Hamm stated that Lycoming County is no longer using the GEO Plan and recommended that the Borough subscribe to the LycoGIS Mapping Program. Councilor Scheesley made a motion to approve the use of the LycoGIS Mapping Program for a cost of \$200.00/year, seconded by Councilor Snyder. Motion carried 8/0.

Mr. Hamm stated that the Borough received a letter from Jersey Shore Town Meeting stating that the Annual Fourth of July Parade will be held on Wednesday, July 3, 2013, starting at 6:00 pm.

Mr. Hamm stated that he has looked into Bill Mincer's request to use the Recreation field and due to the Borough's agreement with AYSO, the field will not be available for football practice.

Mr. Hamm stated that the Jersey Shore Relay for Life would like permission from Council to "paint the town purple." This would entail getting sponsors for local businesses and hanging purple ribbons and balloons throughout the town. There were no objections.

Mr. Hamm stated that all the paperwork for the Burkholder Subordination Agreement has been completed and submitted to Tim Brickley. Jersey Shore Borough will be listed as the junior lien holder on the loan.

Mr. Hamm stated that PPL will be starting construction work on a line between Jersey Shore and Lock Haven early in 2014.

Mr. Hamm stated that the Borough received its annual reminder from PennDOT that it is time to do the yearly maintenance of traffic signals.

Mr. Hamm stated that he would like to attend two training sessions. The first session is on May 15th, from 9:00 am – 3:00 pm, and will cover Road Issues and Media Relations. The second session is on May 17th, at 9:30 am – 12:00 pm, and will cover the PennDOT Highway Occupancy Permit process. There were no objections.

Mr. Hamm stated that the Borough has received a request for handicapped parking from Harry Keller of 1450 Walnut Street. Due to the fact that Mr. Keller has off street parking at his residence, this request could not be approved. However, Chief Hummer and Ron Henry will look into marking the curb adjacent to the driveway to ensure that there is ample room for Mr. Keller to get in and out.

Mayor: Mr. Buttorff stated that he will not be performing any weddings in April.

Solicitor: Nothing at this time.

Finance: Councilor Colocino made a motion to pay the bills for April: General Fund- \$18,903.63; Swimming Pool- \$186.27; Liquid Fuels- \$5,318.64; Main Street Projects- \$11.98 for a grand total of \$24,420.52, seconded by Councilor Scheesley. Motion carried 8/0.

Police: Nothing at this time.

The next meeting is scheduled for Monday, May 6, 2013, at 6:30 pm at the Porter Township Building.

Highway Committee: Mayor Buttorff will be conducting a traffic study at the intersections of Seminary & Lincoln Streets and Seminary & Calvert Street to see if “stop” signs are needed at those locations.

Councilor Scheesley made a motion to make the Highway crew work hours 7:00 am – 3:30 pm year round, seconded by Councilor Pisarcik. Motion carried 8/0.

Special Purpose: Nothing at this time.

Personnel: Councilor Pisarcik made a motion to approve the rehire of twelve (12) pool employees and seven (7) new pool employees seconded by Councilor Scheesley. Motion carried 8/0.

Sewer: Councilor Snyder updated Council on the progress of construction on various buildings and other projects for TVMA. Collections systems are still on track for December 26, 2013.

Fire Commission: Mr. Buttorff provided run reports the Borough fire companies to Council.

There was a discussion on the required information from both fire companies for certifications for all fire police personnel. The Borough sent letters in February to both fire companies, to date Citizens Hose Co has been working on getting the proper certifications. They have not heard anything from Independent Hose Co. Council Snyder made the motion to accept Resolution 04.08.2013.02 to Authorize a list of people (Exhibit A to resolution) to act as Special Fire Police in accordance to Title 35 section 1201 upon their conformation by the Mayor of Jersey Shore Borough, seconded by Councilor Colocino. Motion carried 8/0

Pool: Councilor Scheesley commented on the hiring of the 2013 mentioned under the Personnel Committee.

There was a discussion on outstanding memberships due from 2012. Councilor Scheesley made a motion to send a letter to the families with outstanding balance and if they do not respond they will be turned over to collections, seconded by Councilor Colocino. Motion carried 8/0.

Recreation: Nothing at this time.

Tree Commission: Mayor Buttorff stated that an inventory was requested and being finished up.

Codes: Borough Manager Joseph Hamm stated that there were four (4) applications received for the Part-Time Zoning Officers and copies were given to the personnel committee, interviews will be held April 29, 2013.

A letter was received from Central Keystone COG asking the Council to accept the update to the 2012 International Property Maintenance Code from the 2006 version that the Borough is currently following.

The Codes committee will be meeting the third Monday of the month starting on April 22, 2013 at 6:30 pm.

Councilor Colocino made the motion to hire Norm Lubin at \$110.00 per hour as the Zoning Hearing Board solicitor, seconded by Councilor Simcox. Motion carried 8/0

Library: Nothing at this time.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Councilor Scheesley stated that there would be a community yard at the “Y” on April 20, 2013 from 8:00 am – 2:00 pm. There is a \$10.00 fee for tables. Proceed to benefit the YMCA.

Jersey Shore Borough: Borough Manager Joseph Mann updated Council on the Thompson Street Park Project: Everything is in and on April 29th they will begin to bring in the Dura-liner and mulch and should have everything done by the end of the school year.

Public River Access: Mayor Buttorff updated Council on the on the request of a proposals for the surveying of the properties in the area. Councilor Colocino made the motion to accept Larson Design Group’s proposal for the surveying of the properties in the Boat Launch Area at a cost of \$8,650.00, seconded by Councilor Pisarcik. Motion carries 8/0

Jersey Shore Revitalization: Mayor Buttorff stated that they had their last meeting with Susquehanna Greenway Partnership and will their first meeting on April 25, 2013 at 7:00 pm.

Old Business: Nothing at this time.

New Business: Councilor Scheesley commented on a concern of sweeping the streets of the Borough and suggested they use prisoners to do the work. No action was taken.

Mayor Buttorff mentioned that he received the bridge inspection reports; there are two bridges that have issues one located on Thompson Street and one located on McClintok.

Adjourn: Councilor Colocino made a motion to adjourn, seconded by Councilor Scheesley

Borough Manager