

**BOROUGH OF JERSEY SHORE
COUNCIL MEETING
December 9, 2013
7:00 PM**

Members Present: John Pisarcik, Deborah Colocino, Mary Greene, Marguerite Dyroff, Janet Barnhart, Sean Simcox

Absent: Kenneth Scheesley, Wade Snyder

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Denise Deiter, Solicitor

Minutes: Councilor Simcox made a motion to accept the minutes, without changes, from the November 18, 2013 Council Meeting. The motion was seconded by Councilor Barnhart. The motion carried 6/0.

Public: Barbara Schmouder presented her Luminaries bulletin board. The Sandy Hook children were represented, names listed. She has bags for sale for \$5. The money raised is split between the YMCA and the Jersey Shore Library.

Ron Markle: Expressed concerns over the rental property inspection costs of \$50 per unit. He received a letter dated November 19, 2013 last week from the Central Keystone Council of Governments on Ordinance 2013-08 on Landlord Unit Registration. He was concerned that the fee was due on December 20, 2013 and that landlords are strapped with the flood insurance and sewage rates going up. Mr. Hamm indicated that he could contact the CK-COG to work with them on paying the \$50/unit fee.

Mr. Hamm informed him the Ordinance was approved at the September 2013 Council Meeting and advertised in the paper. Mr. Markle was concerned he didn't receive a mailing from the Borough. Mr. Hamm indicated that stopped 2 years ago. Mr. Markle expressed concern there was not communication between Borough and landlords. Mr. Hamm indicated that the Borough no longer has a record of who owns rental properties within the Borough.

Mr. Markle indicated he has gotten no help with regards to the flood insurance issue.

Councilor Simcox indicated that notification of the rental inspection came as quickly as possible after the September meeting and that the fee and inspection was discussed in open meetings and the fee was discussed in the Ordinance.

Council informed him of the meeting set for December 11, 2013 with CK-COG and the landlords of property in the Borough.

Paul Merrill: He expressed concerns that the Borough does not inform the public. The Council stated there was not money for certain things, but taxes were raised in 2013, and they sold property at 1/10th the value. He asked that the Borough place signs on property and place an advertisement in the paper for the property being sold. He stated that we did not need a boat

launch in the Borough. It was noted by Borough Manager Hamm that an advertisement was posted in the newspaper when the Borough accepted bids for the sale of the property.

Borough Manager: Mr. Hamm presented a letter from the Lycoming County Department of Public Safety regarding their review of the Emergency Operations Plan.

Mayor Buttoff indicated the Plan is reviewed in January and any changes must be reported. Changes will be implemented on January 1, 2014.

Mr. Hamm presented a letter from Borough Engineer, Larson Design Group regarding the 2014 General Consulting Services. The rate will remain the same as 2013. A Motion was made by Councilor Pisarcik to accept general consulting services of Larson Design Group as the engineer for 2014. Councilor Simcox seconded the Motion. The Motion carried 6/0.

Mr. Hamm presented Council with a letter from the Pennsylvania Department of Labor & Industry regarding the Audit Review performed in October 2013. The Borough is in compliance with §403.104(b) of the Uniform Construction Code. Another review will be held in 2018.

Mr. Hamm presented a letter from the Jersey Shore Area Joint Water Authority (JSAJWA) stating Hubert Valencik, Treasurer, will be retiring on December 31, 2013. They would like David Palski to replace Mr. Valencik. A Motion was made by Councilor Simcox to appoint David Palski as a member of the Jersey Shore Area Joint Water Authority. Councilor Barnhart seconded the Motion. The Motion was passed 6/0.

Mr. Hamm indicated Harvey Barnhart's position on the planning commission expires at the end of 2013. Mr. Barnhart no longer resides in the Borough and, therefore, a replacement will need to be found. Mr. Hamm asked for suggestions. President Dyroff stated to place an advertisement in the paper. Mr. Hamm will place an advertisement in the Williamsport Sun-Gazette and the Lock Haven Express.

Mr. Hamm indicated that the term for Charles Rhinehart, Zoning Hearing Board, expires at the end of 2013. Mr. Hamm has left him a few messages and has not heard back from him. Council agreed Mr. Rhinehart could continue, if he wished. If not, Mr. Hamm would place an advertisement in the Williamsport Sun-Gazette and the Lock Haven Express for a replacement.

Mr. Hamm presented a letter from Central Keystone Council of Governments regarding the Borough appointing a new representative for a three year term. Councilor Dyroff suggested asking James Douty, Zoning Officer. Mr. Hamm will speak with Mr. Douty.

Mr. Hamm presented an email from Micah Wineberg, Highway Beautification Manger, of the PA Department of Transportation regarding the signs on Bridge Street. Signs are not to be placed on the fence at this location. If there are signs placed there, the Borough is to contact Mr. Wineberg. PennDot will look at the signs; make contact with the owner of the sign to remove them. If they cannot make contact, they will remove the signs.

Mr. Hamm presented a letter the Lycoming County Assessment Office regarding an application by David & Joan Peluso for a refund of their 2013 County Real Estate Taxes. Mr. Peluso is a

100% service-connected disabled veteran and is exempt from paying real estate taxes, under Title 51. The Borough will be refunding Mr. Peluso real estate tax money to him.

Mr. Hamm presented an informational flyer from Pack 116 inviting Council to their Blue and Gold Banquet to be held on February 22, 2014 at 5:30 p.m. at the Trinity United Methodist Church.

Mr. Hamm presented a letter from Jersey Shore Summer Recreation, Inc. regarding their budget for 2014. They are requesting \$17,000 from the Borough to assist in covering the salaries of the Director and the counselors. Mr. Hamm explained when he spoke with Ms. Fox and Ms. Munroe that the Borough kept the funding steady at \$8,250 in the General Fund Budget, as was set last year, and no discussion was had on Act 13 monies.

Mr. Hamm reminded Council that the Central Keystone Council of Governments will be holding a Rental Inspection Program Presentation on December 11, 2013 at 6:30 and 7:30 p.m. The 7:30 p.m. meeting was added to accommodate those residents who may be attending the meeting on the flood insurance at Pennsylvania College of Technology on December 11, 2013 from 4:00 – 7:00 p.m.

Mr. Hamm also reminded Council that a Special Meeting for action on the 2014 Budget would be held on Monday, December 16, 2013 at 6:30 p.m. in Borough Hall.

Mr. Hamm reminded Council the Reorganizational Meeting will be held on January 6, 2014 at 7:00 p.m.

Mr. Hamm reminded Council the next Borough Council meeting is January 13, 2014 at 7:00 p.m.

Mayor: Nothing at this time.

Solicitor: Reminded Council the closing for River Boat Launch property is Friday, December 13, 2013, at 10:00 a.m. at her office. President Dyroff and Mr. Hamm will be attending.

Finance: General Fund for \$12,888.51 and the Swimming Pool for \$50.90, and the Fire Tax for \$41,695.36, for a grand total of \$54,634.77; Councilor Colocino made a Motion to approve the December bills. The Motion was seconded by Councilor Simcox.

Mr. Hamm indicated the Fire Tax was a distribution up until December 2013 and that only one other distribution would be necessary.

The motion carried 6/0.

Councilor Colocino discussed the ING report through November 31, 2013.

Police: Councilor Simcox stated the Police Commission approved the 2014 Nippenose Township Police Service Contract.

Councilor Simcox indicated the meeting schedule was slightly different for 2014. The reorganizational meeting was being held on January 6, 2014 at 6:00 p.m., and the regular meetings will be held at 6:30 p.m. each month and the September meeting would be held on Thursday, September 4, 2014 due to Labor Day.

Chief Hummer: Chief Hummer was not present. Sergeant DeRemer attended in his absence. Nothing at this time.

Highway Committee: Councilor Scheesley was absent.

Mr. Hamm presented the Public Works Department Monthly Report for November 2013.

Mr. Hamm indicated that two signs would be posted on Thompson Street in front of ManorCare, Inc. that state no parking between signs, and the curb would be painted yellow between the signs.

Personnel: Nothing at this time.

Sewer: Councilor Snyder was absent.

Councilor Simcox indicated the November 20, 2013 Minutes were approved. The last time Councilor Simcox spoke with Councilor Snyder, everything is on schedule and the sewer plant is scheduled to open as scheduled.

Fire Commission: Copies of Independent Hose alarm reports were reviewed by Council.

Mayor Buttorff presented a letter from Independent Hose Company asking for donations.

Pool: Councilor Scheesley was absent. Nothing at this time.

Recreation: Nothing at this time.

Tree Commission: Nothing at this time.

Codes: Councilor Simcox stated Central Keystone Council of Governments will be holding a Rental Inspection Program Presentation on December 11, 2013 at 6:30 and 7:30 p.m.

Library: Nothing at this time.

Flood: Mayor Buttorff indicated there is a meeting on the New Federal and State Flood Insurance Program on December 11, 2013 from 4:00 p.m. – 7:00 p.m. at Pennsylvania College of Technology. There is still currently a Bill before Congress to set aside this program for 3 years. Residents could get a 10% reduction in their floor insurance premium. Mayor Buttorff indicated that www.fema.gov/bw12 will explain the Flood Insurance Reform Act. There is a video that explains the program. It also teaches you how to read a flood elevation certificate.

J.S. Hospital: Councilor Simcox indicated Carey W. Plummer, CEO, is retiring and the hospital is looking for a new CEO.

J.S. YMCA: Councilor Scheesley was absent.

Jersey Shore Borough: Mr. Hamm gave an update on the Public River Access project. Closing on the properties is on December 13, 2013 at 10:00 a.m. at Solicitor Dieter's office. The properties are being purchased with a \$20,000 donation from a conservatory. The survey work being done on this project was donated by local businesses and organizations in the Borough. No tax dollars were used to purchase these properties.

Mr. Hamm further indicated the Masonic Lodge was no longer interested in having a parking lot behind their property. He presented Council with a conceptual drawing by Larson Design Group showing the parking that previously was to be behind the Lodge moved over to the Gazebo lot. The gazebo and the Santa Hut would remain. This would provide more parking. After review by the National Park Service, Alice Trowbridge, and LDG, this lot seems to be the only area to relocate the parking lot. Council would need to approve the relocation and FEMA would need to approve the location of the property due to it being a flood buyout property. No structures can be built on it. A drivable surface aggregate will be used which will allow the water to soak into the soil.

Councilor Colocino expressed concern that the same drawing was submitted to Council ten years ago. She also stated concern for the farmer's market if the shrubs and trees shown in the drawing were to be placed. Councilor Dyroff indicated that they would make sure there was enough room. Mr. Hamm stressed the conceptual drawing was just basic.

A Motion to approve the relocation of the parking lot from behind the Masonic Temple to the Gazebo lot was made by John Pisarcik and seconded by Councilor Greene. The Motion was passed 6/0.

Old Business: None.

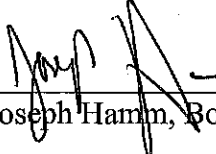
New Business: Mayor Campana would like to hold an informational session sometime after the Reorganizational Meeting to present the Rental Ordinance the City of Williamsport recently adopted.

President Dyroff suggested all Councilors read the Rental Ordinance prior to the meeting.

Mayor Buttorff indicated when Don Leisenring was here, he sent letters out regarding LP tanks, etc. that has not continued. He will get these letters out.

Mr. Hamm requested an executive session after the meeting.

Adjourn: President Dyroff adjourned the meeting at 8:04 p.m.



Joseph Hamm, Borough Manager