

JERSEY SHORE BOROUGH
COUNCIL MEETING
MARCH 11, 2013
7:00 PM

Members Present: Marguerite Dyroff; Deborah Colocino; Wade Snyder; Kenneth Scheesley; John Pisarcik; Sean Simcox; Janet Barnhart

Members Absent: Mary Greene

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Denise Dieter, Solicitor

Councilor Dyroff stated that there was an executive session from 6:30 pm to 7:00 pm to discuss personnel matters.

1998 Ford Crown Victoria Bid Opening: Mr. Hamm stated that the Borough received three (3) sealed bids for the 1998 Ford Crown Victoria. They are as follows:

1. Emergency Remarketing in the amount of \$468.00;
2. Chicago Motors in the amount of \$507.00;
3. Adam Ross in the amount of \$416.00.

Councilor Colocino made a motion to accept the bid from Chicago Motors in the amount of \$507.00, seconded by Councilor Simcox. Motion carried 7/0.

CDBG Project Review and Selection: Kristin McLaughlin from SEDA-COG stated that the estimated 2013 CDBG allocation is \$82,600.00. Ms. McLaughlin recommended that 82% of the 2013 CDBG funds be allocated to the Downtown Sidewalk Project and 18% of the 2013 CDBG funds be allocated for Administrative Services.

Councilor Colocino made a motion to approve project finalization in the amounts of 82% for the Downtown Sidewalk Project and 18% for the Administrative Services of the 2013 grant, seconded by Councilor Snyder. Motion carried 7/0.

Minutes: Councilor Scheesley made a motion to approve the minutes for the February 11, 2013, Council Meeting, seconded by Councilor Colocino. Motion carried 7/0.

Public: Guy Rauch stated that the Jersey Shore Town Meeting is trying to purchase new Christmas lights for the Borough and has asked the local clubs for the money to purchase the lights. The clubs have agreed to fund the project, contingent upon Seminary Street being decorated with the new lights. Mr. Rauch would like a letter from Council stating that it is in support of Jersey Shore Town Meeting's plans to purchase new lights and extend the holiday lights down Seminary Street. There were no objections.

Borough Manager: Mr. Hamm stated that River Valley Transit is having their annual Safety & Awards Banquet on April 7, 2013. Any council member who would like to attend should RSVP by April 1, 2013.

Mr. Hamm stated that the Borough received a subordination agreement from Thomas Burkholder. Mr. Burkholder was a home rehab participant and is currently trying to refinance his home. Ms. Dieter expressed some concern about whether the Borough would be in 2nd or 3rd position and whether there would be enough equity left in the house to cover the Borough's interests. Councilor Simcox made a motion to proceed with the refinance so long as Jersey Shore Borough is the 2nd lien holder and there is sufficient equity to protect the Borough's interests, seconded by Councilor Scheesley. Motion carried 7/0.

Mr. Hamm stated that he received a letter from Adrienne Craig from the Jersey Shore Area School District recommending that the JSASD Business Manager be appointed as the Jersey Shore Borough alternate delegate for the Lycoming County Tax Collection Committee. This would ensure that a representative from the Borough would still be able to attend these meetings in the event that the LCTCC meeting falls on a night when there is a Borough Council meeting scheduled. Councilor Simcox made a motion to adopt Resolution 03.11.2013.02, appointing the Jersey Shore Borough Secretary as the primary voting delegate and the JSASD Business Manager as the alternate voting delegate, seconded by Councilor Snyder. Motion carried 7/0.

Mr. Hamm stated that council has received the following requests for the use of the gazebo lot:

1. Lodge 232 for March 23, 2013, from 9 am – 12 pm;
2. Lifetree Church for March 30, 2013, from 9 am – 11 am; and
3. Christine Brown for October 5, 2013, from 8 am – 6 pm.

Councilor Scheesley made a motion to approve all three (3) requests, seconded by Councilor Pisarcik. Motion carried 7/0.

Mr. Hamm stated that he contacted AGS about having a recycling event and recommended that the event be scheduled for May 18, 2013. There were no objections.

Mr. Hamm stated that PennDOT will be doing maintenance on the bridge at the Thompson Street exit from June 2014 thru September 2014.

Mr. Hamm stated that, in an attempt to fix the water problem on his property, the owner of Santino's Restaurant is repaving his driveway and has requested that the Borough repair the cracked ADA sidewalk. Discussion ensued as to who installed the sidewalks. Councilor Colocino stated that she believes that those sidewalks were part of Santino's original construction plan. It was decided that more research would need to be done on this matter before a decision could be made.

Mr. Hamm stated that the Jersey Shore Area High School Football Team has requested permission to use the Recreation Field for practice. Councilor Snyder stated that the soccer

teams usually use that area, which could cause a problem. Mr. Hamm stated that he would contact both parties to make sure that there are no time conflicts.

Mr. Hamm stated that it has become necessary for the Borough to take out a line of credit in order to cover the Borough's expenses until the 2013 tax money starts to come in. Council advised Borough Manager to pursue a line of credit. Ms. Dieter stated that the Borough may need to obtain DCED approval depending on the line of credit threshold, as well as a number of other factors. Ms. Dieter also stated that council would have to vote on this matter and possibly pass an Ordinance, but recommended that no action be taken until a specific line of credit amount could be determined. No action was taken at this time.

Mr. Hamm stated that Don Free, Ron Henry and himself reviewed the roads in the Borough and recommended the following for the 2013 Paving Project:

1. Locust St. (Wilson – Lawshee Run)
2. Kerr Ave. (Thompson – Locust)
3. Thompson St. (Kerr – Mt. Pleasant)
4. Depot St. (Allegheny – McClintock)
5. Calvert St. (Allegheny – Seminary) base repair only
6. Locust St. (Oliver – Pine) base repair only
7. Elm St. (Cemetery – Locust) base repair only

The estimated cost for this project is \$148,957.00. The Borough currently has \$70,855.50 available in Liquid Fuels money, so this would require council to move \$60,000.00 in Act 13 funds to the General Fund. Councilor Scheesley made a motion to transfer \$60,000.00 of the Act 13 money to the General Fund, seconded by Councilor Pisarcik. Motion carried 7/0.

Councilor Scheesley made a motion to bid out the 2013 Highway Project as presented, seconded by Councilor Pisarcik. Motion carried 7/0.

Mayor: Mr. Buttorff stated that the Jersey Shore River Town Revitalization Team will have its final meeting with Tom from the Susquehanna Greenway Partnership on March 21, 2013, at 7:00 pm to finalize the establishment of the Jersey Shore River Town Revitalization Team.

Solicitor: Nothing at this time.

Finance: Councilor Colocino made a motion to pay the bills for March: General Fund- \$24,073.51; Swimming Pool- \$297.28; Liquid Fuels- \$450.00 for a grand total of \$24,820.79, seconded by Councilor Pisarcik. Motion carried 7/0.

Police: Councilor Simcox stated that the TVRPD is in the process of purchasing a 2011 Chevrolet Impala police cruiser from the Montoursville Police Department.

Highway Committee: Councilor Scheesley stated that dumping has continued to be a problem in the brush drop-off area. Therefore, it is the highway committee's recommendation that the area be locked up, a key be made available at the Borough office to sign-out and have it open and

supervised from 8:00 am – 12:00 pm on Saturdays. Councilor Scheesley made a motion to lock up the brush area, make a key available at the Borough office from 8:00 am – 3:00 pm Monday through Friday and have it open and supervised from 8:00 am – 12:00 pm on Saturdays, seconded by Councilor Pisarcik. Motion carried 7/0.

Special Purpose: Nothing at this time.

Personnel: Councilor Pisarcik stated that the pool staff interviews will be held on March 12, 2013.

Sewer: Councilor Snyder stated that TVMA is accepting bids for Nitrogen and Phosphorus credits until March 18, 2013, at 5:00 pm.

Fire Commission: Mr. Buttorff stated that the wings on the bridges over McClintock and Locust are caved in and need to be replaced.

Mr. Buttorff stated that the Emergency Operation Plan needs to be reviewed.

Pool: Councilor Scheesley stated that pool staff interviews are being held Tuesday, March 12, 2013.

Recreation: Mr. Buttorff stated that the Triathlon will be held on June 22, 2013.

Tree Commission: Nothing at this time.

Codes: Councilor Simcox stated that the Codes Committee has been discussing the possibility of hiring a part-time zoning officer to fulfill the Borough's zoning needs after Don Leisenring retires. A job description, as well as compensation, has yet to be determined.

Councilor Simcox stated that the Rental Inspection Licensing Program Ordinance should be ready for the Council meeting in April. Ms. Dieter stated that there were some issues that needed to be discussed before the Rental Inspection Program Ordinance could be drafted. The main issue is that Jersey Shore Borough did not adopt the 2006 International Property Maintenance Code (IPMC) in its entirety. In moving forward with the Rental Inspection Licensing Program, it is the recommendation of Tom Sauers at the Keystone –COG that the Borough adopt the entire version of the most recent IPMC. Ms. Dieter's concern is that if Jersey Shore Borough adopts the entire version of the most recent IPMC someone could file legal action that would force the Borough to enforce parts of the IPMC that the Borough does not want to enforce. After much discussion, it was decided that this issue would have to be discussed further at the next Codes Committee meeting.

Library: Councilor Greene was absent.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Nothing at this time.

Old Business: Nothing at this time.

New Business: Councilor Snyder made a motion to give \$6,275.00 of the Act 13 money to the Jersey Shore Public Library, seconded by Councilor Simcox. Motion carried 7/0.

Councilor Snyder made a motion to give \$8,250.00 of the Act 13 money to the Summer Recreation Program, seconded by Councilor Simcox. Motion carried 7/0.

Adjourn: Councilor Scheesley made a motion to adjourn, seconded by Councilor Pisarcik. Motion carried 7/0.

Borough Manager