

**BOROUGH OF JERSEY SHORE
COUNCIL MEETING
November 18, 2013
7:00 PM**

Members Present: John Pisarcik, Deborah Colocino, Mary Greene, Marguerite Dyroff, Janet Barnhart, Wade Snyder, Sean Simcox

Absent: Kenneth Scheesley

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Denise Deiter, Solicitor

Minutes: Councilor Barnhart made a motion to accept the minutes, without changes, from the October 14, 2013 Council Meeting. The motion was seconded by Councilor Greene. The motion carried 7/0.

Public River Access Bids: Mr. Hamm presented the two (2) bids received for the Engineering of the Public River Access project: Bassett Engineering, Inc. - \$61,270 and Larson Design Group - \$57,920.

Councilor Simcox made a motion to accept Larson Design Group's bid of \$57,920 for the Engineering of the Public River Access. The motion was seconded by Councilor Pisarcik. The motion Carried 7/0

Public: Shirley Rebe and Cathy Bush requested an extension in the non-parking zone in front of Manor Care on Thompson Street in order to make it easier for loading and unloading residents. Both Ms. Rebe and Ms. Bush indicated they believe it is employees of the facility parking too far into the non-parking area.

Paul Merrill suggested changing parking to the opposite side of Thompson Street.

Mr. Hamm read a letter from Lesley Blair-Morrison, Administrator, ManorCare Health Services, regarding a larger designated non-parking area in front of the facility in order to accommodate EMS, STEP, and family members picking up residents from the facility.

Mr. Hamm will discuss with Ms. Blair-Morrison about placing more signage and painting the curb between the signs indicating no parking.

Paul Merrill stated he was concerned with the signage being posted on the fence of the bridge on Bridge Street being a hazard to drivers. He indicated that there is an Ordinance in the Borough regarding "yard sale" signs. He made contact with Joseph Hamm, Borough Manager, and James Douty, Zoning Officer, who indicated that the fence was not Borough Property. Mr. Merrill also contacted Pennsylvania State Police Montoursville, who directed him to PennDot. PennDot

redirected Mr. Merrill to the Borough Office. Mr. Hamm indicated he would contact PennDot regarding this issue.

Mr. Hamm briefed the Council on the residents that did not come to the meeting, who had concerns.

Mr. Hedglin lives a 808 Seminary Street. Mr. Hamm presented photos of boulders in Mr. Hedglin's yard from the bank at the Rails to Trails and being rolled into his yard. Mr. Hedglin suggested a fence being extended. Mr. Hamm indicated he spoke with Mr. Hedglin about funds being exhausted and suggested Mr. Hedglin place 'no trespassing signs' on his property. He also stated Mr. Hedglin was concerned with people cutting through his yard and that if people trespassed, the police department would help him with any violators. Mr. Hamm also indicated he spoke with Mr. Hedglin about contacting the Borough Office and our employees could take care of the boulders for him.

Mr. Hamm indicated Chris Fravel was concerned with cars being driven on his sidewalk by the brush area when two cars are driving in opposite directions. Mr. Fravel has different ideas regarding this. Mr. Hamm will contact him.

Borough Manager: Mr. Hamm presented Ordinance No. 2013-09 to establish a stop sign at the intersection of Seminary and Fountain Streets. Councilor Simcox made the motion to approve the Ordinance. The motion was seconded by Councilor Barnhart. The motion carried 7/0.

Mr. Hamm presented Resolution 11.18.2013.01 to establish an Excessive Force policy in order for the Borough to continue to receive CBDG funds. Councilor Pisarcik made a motion to approve the Resolution. The motion was seconded by Councilor Simcox. The motion carried 7/0.

Mr. Hamm informed Council that the lease agreement with PPL Electric Utilities for a lay down area for materials used in an upcoming project has been pushed back to a start date in 2015. PPL Electric Utilities will have a new lease drawn up when they have a better idea of a start date in 2015.

Mr. Hamm presented a memo from Central Keystone Council of Governments stating their hourly rate will increase from \$59 to \$60, not including sewer services, beginning January 1, 2014.

Mr. Hamm discussed the Property Registrations being placed in the property files instead of being placed in the Deed Books in the Borough Office. Councilor Colocino stated that it was the preference of the office staff and that she didn't have a problem with it being completed. Council agreed with Ms. Colocino's statement.

Mr. Hamm discussed Mr. Miller from the Jersey Shore Area School District having 8th graders doing job shadowing. The Council indicated this would be a liability issue for children of this age. Mr. Hamm will contact Mr. Miller. Council indicated that this would be appropriate for older children.

Mr. Hamm presented a letter from John L. Lamey, Jersey Shore Town Meeting, Inc., seeking donations for the Santa House, Christmas lights, and the parade. Bryan Edwards indicated the letter was a courtesy letter and sent to all the organizations in the Borough. Mr. Edwards further stated Jersey Shore Town Meeting was appreciative of the Borough for all the help they provide with the Santa House, Christmas lights, and the parade.

Mr. Hamm presented a letter and report from the Lycoming County SPCA regarding animals that were handled by the SPCA in the Borough year-to-date. The SPCA also asked for donations. Mr. Hamm indicated the SPCA was included in the Borough's budget.

Mr. Hamm presented an informational flyer from the Williamsport/Lycoming Chamber of Commerce regarding the PM Exchange on November 21, 2013 from 6:00 p.m. to 8:00 p.m.

Mr. Hamm presented a letter from the Sustainable Energy Fund stating applications for the Sustainable Energy Finance Program would be acted from October 15, 2013 until January 15, 2014 at 4:00 p.m.

Mr. Hamm reminded Council the next Borough Council meeting is December 9, 2013 at 7:00 p.m.

Mayor: Mr. Buttorff stated the VFW secured 210 new poles for the flags that line Allegheny, Main, and Bridge streets.

Mr. Buttorff stated the Boy Scouts outing at Thompson Street Rec Field was a success. Mr. Buttorff talked to the Scout Master about a holding a jamboree in 2015.

Mr. Buttorff indicated the possibility of a Veteran's Day parade which would take place in the Borough in 2014.

Solicitor: Mr. Hamm addressed these items in his report.

Finance: General Fund for \$106,337.40 and the Swimming Pool for \$3,524.95 for a grand total of \$109,862.35; which includes the swimming pool borrowing from the General Fund. Those funds were set aside last year. Councilor Colocino made a motion to accept the November bills. The motion was seconded by Councilor Simcox. The motion carried 7/0.

Mr. Hamm indicated the bills were high because \$76,000 was the contribution to the MMO for 2013 and the swimming pool bill was for winterization.

Mr. Hamm indicated the budget was not complete at this time due to not having insurance quotes but that he expected them soon.

Councilor Colocino discussed the ING report through October 31, 2013 indicating some money was being made.

Councilor Colocino indicated the budget should be finalized for the next meeting. Mr. Hamm further explained once the budget was advertised any change of more than 10% change in any line item could not be made. Due to having not received insurance quotes, the budget was not finished.

Police: Councilor Simcox stated the Police Commission adopted several new Resolutions regarding the audits, audits of police pensions, who the auditor would be, and how the pensions were handled.

Councilor Simcox stated Porter Township has indicated a potential for their withdrawal from the Tiadaghton Valley Regional Police Department due to the cost of having a police department. Once the budget has been completed, discussions will be held with the Police Commission and Porter Township will make their decision for 2015 and the future.

Chief Hummer: Chief Hummer indicated a special meeting was to be held on November 20, 2013 regarding the 2014 budget.

Chief Hummer stated the Christmas Program would be helping approximately 50 families this year.

Chief Hummer informed the Council that the Tiadaghton Valley Regional Police Department would be down another officer. Two officers would be out for the next couple of months.

The next meeting is scheduled for December 2, 2013 at 6:30 p.m.

Highway Committee: Councilor Scheesley was absent.

Mr. Hamm presented the Public Works Department Monthly Report for October 2013.

Personnel: Nothing at this time.

Sewer: Councilor Snyder indicated there are 7 homes in Porter Township, 3 of which properties are on High Street that have been approved by DEP to have laterals installed.

Councilor Snyder gave an update on the construction of the new plant and other buildings. He reported that Lobar is behind on the construction, but has upped their manpower to compensate to get back on schedule. They will be testing the Nippenose pump station in a few weeks.

Fire Commission: Copies of Independent Hose and Citizens Hose alarm reports were reviewed by Council.

Pool: Nothing at this time.

Recreation: Mr. Buttorff stated there are 4 or 5 grants regarding recreation and tree commission that he will be working on.

Tree Commission: Mr. Buttorff stated there is a grant for tree revitalization. There is a sidewalk project, but no plan. Seven trees would be placed at the playground and they would be looking to place trees along Thompson Street.

Codes: Councilor Simcox stated the rental inspection Ordinance was adopted at the September meeting. The Central Keystone Council of Governments is holding a meeting on December 11, 2013 at 6:30p.m. with landlords of properties in the Borough.

The next meeting is scheduled for November 25, 2013 at 6:30p.m..

Library: Nothing at this time.

Flood: Mr. Buttorff indicated there is a meeting on the New Federal and State Flood Insurance Program on November 20, 2013 he will be attending. There is a Bill in the House to suspend The Biggert-Waters Act for four years in order to do a four year fiscal impact study. After the meeting, Mr. Buttorff will schedule a flood summit meeting. Mr. Buttorff indicated Lycoming County has opted to do their own 5-year flood map project, which is in its second year.

Mr. Hamm indicated the proposed bill to suspend the Biggert-Waters Act has not been passed as of yet and that residents should relay their concerns to their elected Congressman.

Mr. Hamm indicated Janine Hill, Administrative Assistant, will be attending the meeting on November 20, 2013 on his behalf due to a meeting he has to attend in the Borough that evening.

J.S. Hospital: Councilor Simcox indicated Carey W. Plummer, CEO, is retiring and the hospital is looking for a new CEO.

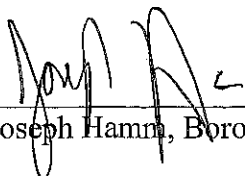
J.S. YMCA: Nothing at this time.

Jersey Shore Borough: Mr. Hamm gave an update on the Public River Access project. Engineering will be done by Larson Design Group as decided this evening. Solicitor Dieter is working to finalize the subdivision/lot consolidation plans. It is currently being reviewed by Lycoming County Planning Office and will be recorded once they complete their review. Closing on the property is scheduled for early December 2013; ground breaking Spring 2014.

Old Business: None.

New Business: None.

Adjourn: Councilor Pisarcik made a motion to adjourn. Councilor Simcox seconded the motion. The meeting adjourned at 8:00 p.m.



Joseph Hamm, Borough Manager