

**BOROUGH OF JERSEY SHORE**  
**COUNCIL MEETING**  
**January 13, 2014**  
**7:00 PM**

Members Present: John Pisarcik, Barbara Schmouder, Sean Simcox, Marguerite Dyroff, Kenneth Scheesley, Deborah Colocino, Paul Garrett, Janet Barnhart

Absent: None

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Marc Drier, Esquire, Solicitor; and Shawn Hummer, Chief, TVRPD

President Dyroff announced that a three-minute time limit would be placed on public comments as well as council comments in order to keep the council meetings flowing. She indicated that with the amount of business to come before Council each month, they needed to keep the meetings moving.

Minutes: Councilor Simcox made a Motion to approve the Minutes from the December 9, 2013; December 16, 2013; and January 6, 2014. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Public: Ron Markle expressed his displeasure with his property being placed in Floodplain A, behind the YMCA. He was asking if there was going to be any guidance from the Borough in being removed from Floodplain A. He indicated that he, and several other residents, have hired surveyors at \$500/survey. He said that Lawshe Run runs down Allegheny Street when it overflows its banks. Mayor Buttorff indicated that the 10% reduction was given due to the CRS program. Mayor Buttorff explained Jersey Shore was not going to be remapped and that in the event that residents disagreed with this, they were welcome to contact FEMA and petition them to remove them from the Floodplain. Solicitor Drier explained they could contact John LaVelle at Lycoming County Planning to obtain a LOMA, letter of map amendment.

Mr. Markle inquired about the rental ordinance passed by the City of Williamsport. Mr. Hamm indicated that nothing has happened with the ordinance enacted in Williamsport and that the Borough has not scheduled a meeting at this point, but it would be advertised. Mr. Markle stressed that the Borough sent landlords a letter regarding registration. Mr. Hamm pointed out that Central Keystone Council of Governments sent the letters regarding the rental inspection. Mr. Hamm requested Mr. Markle's contact information and we would call him when we scheduled the meeting.

Denny Kilpatrick introduced himself and informed Council that he was President of Independent Hose Company and Robert Cowfer was Chief for 2014.

President: President Dyroff presented the list of Committees.

Councilor Garrett and Councilor Schmouder asked if they could get on additional committees now, and President Dyroff indicated that they could not be placed on additional committees at

this point, because it would create a quorum. Councilor Garrett expressed interest in the Police Commission and the Fire Commission. President Dyroff indicated that those were appointed positions and nothing would be available for another year. Mr. Hamm explained there has been discussion on the Fire Committee being abolished and a Fire Advisory Board was going to be formed across all the municipalities the two fire companies cover and should that Board be formed, members would be appointed.

Councilor Schmouder expressed interest in the Personnel and the Codes Committees. She also indicated she is a member of the Chamber of Commerce. President Dyroff indicated that Mayor Buttorff and Mr. Hamm represent the Borough at the Chamber of Commerce.

Borough Manager: Mr. Hamm presented Resolution 01.13.2014.01 appointing the Lycoming County Tax Collection office as the tax collector for the Borough. Mr. Hamm explained that every 4 years, when the service contract ends, a new resolution must be approved. Councilor Simcox inquired as to the cost of this service, recalling the cost in previous years was the postage costs. Mr. Hamm explained that the cost moving forward was \$1 per tax bill issued, equaling \$1,545. Councilor Scheesley made a Motion to adopt Resolution 01.13.2014.01. Councilor Colocino seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented Resolution 12.09.2013.01 to authorize President Dyroff to execute any and all documents necessary to effectuate the sale of the Portnova properties located at 131 South Main Street, 137 South Main Street, and 139 South Main Street. Councilor Simcox made a Motion to adopt Resolution 12.09.2013.01. Councilor Garrett seconded the Motion. The Motion was carried 8/0.

Mr. Hamm discussed an engagement letter from Lea Ann S. Plessinger, CPA, to audit the financial statements for 2013 on or about February 24, 2014. Councilor Pisarcik made a Motion to appoint Lea Ann S. Plessinger, CPA, to audit the financial statements for 2013. Councilor Schmouder seconded the Motion. The Motion carried 8/0.

Mr. Hamm discussed a Mortgage between Teddy W. Smith, Mortgagor and the Borough of Jersey Shore in the amount of \$34,890 in connection with the Home Rehabilitation Project. Mr. Hamm asked Solicitor Drier to sign the Mortgage certifying the Borough address.

Mr. Hamm presented the appointment of David Palski to the Jersey Shore Area Joint Water Authority for a five (5) year term. Mr. Hamm explained that the appointment in December was made prematurely as Attorney Flayhart, solicitor for the JSAJWA, explained the appointment could not be made until after the first of the year. Councilor Scheesley made a Motion to appoint David Palski as a five (5) year representative member. Councilor Colocino seconded the Motion. The Motion carried 8/0.

Mr. Hamm informed Council that Charles Rhinehart was interested in continuing on the Zoning Hearing Board for another three (3) year term. Councilor Garrett made a Motion to appoint Charles Rhinehart to a three (3) year term on the Zoning Hearing Board. Councilor Simcox seconded the Motion. The Motion carried 8/0.

Mr. Hamm advised that an advertisement was placed for the vacant position on the Planning Commission. Councilor Simcox indicated the Planning Commission was looking for candidates as well.

Mr. Hamm presented a copy of the Municipal Lien for Violation Enforcement filed by Solicitor Dieter on January 3, 2013 against 409 South Main Street. Mr. Hamm explained the Lien was as a result of Mr. & Mrs. Terry Mantle's failure to comply with the International Property Maintenance Code and pay the fee for the engineering report on their property.

Mr. Hamm presented a letter from DCNR advising that they would be applying for a Water Obstruction permit Application with DEP in order for them to fix an existing stone masonry arch on Pine Creek Trail over Nichols Run.

Mr. Hamm presented a letter from PSAB notifying the Boroughs that nominations for Second Vice President are being solicited. Mr. Hamm explained that Council could make a nomination, if so inclined, and the meetings are held monthly in Harrisburg.

Mr. Hamm presented two invitations from the Williamsport/Lycoming Chamber of Commerce. The first invitation was for a welcome reception for Williamsport Area School District Superintendent, Dr. Don Adams and Jersey Shore Area School District Superintendent, Dr. Dorothy Chappel to be held on Wednesday, January 22, 2014 at the Williamsport Country Club. The second invitation was for Denim & Diamonds to be held on Saturday, January 25, 2014 at 6:00 p.m. at the Acacia Club.

Mayor: Mayor Buttorff presented a Report of the marriage ceremonies he performed in 2013.

Mayor Buttorff also presented a list of events in the Borough for 2014. Mayor Buttorff explained the Lycoming County Veteran's Day Parade would be held in Jersey Shore, taking the same route as the Town Meeting parade and that two other events could be added to the list. He further explained that for parades, permission must be sought from the State due to utilizing State roadways 6 weeks prior to the event. Councilor Dyroff asked if anyone wanted to add an event would they be able to. Mayor Buttorff said items could be added. Mayor Buttorff requested a Motion to approve the list of annual events for 2014. Councilor Pisarcik made a Motion to accept the list of annual events. Councilor Barnhart seconded the Motion. The Motion carried 8/0.

Solicitor: Solicitor Drier explained that the PA Supreme Court rejected some portions of Act 13 as unconstitutional with regards to municipalities and local zoning. Solicitor Drier also pointed out the Pennsylvania Constitution is stronger than the U.S. Constitution with regards to privacy, and pollution.

Finance: Councilor Colocino presented the finance report for January 2014. General Fund in the amount of \$12,809.85; Swimming Pool in the amount of \$50.98; and the Liquid Fuels Fund in the amount of \$2,524.51, for a total of \$15,385.34. Councilor Colocino made a Motion to pay the bills in the amount of \$15,385.34. Councilor Simcox seconded the Motion. The Motion carried 8/0.

Councilor Colocino presented the ING account statement through December 31, 2013 and explained a year-to-date statement for 2013 should be forthcoming.

Police: Councilor Simcox presented the Minutes from the January 6, 2014 meeting. The Commission was reorganized. The Commission approved the purchase of two new 2014 Ford police cars and the VFW donated \$5,000 to TVRPD. The next meeting is February 3, 2014.

Chief Hummer: Advised the \$5,000 from the VFW would be used to purchase radios for the cars and other equipment the department is in need of. One of the new cars arrived on 1/13/14 and the other will be coming in 6-8 weeks.

Highway Committee: Councilor Scheesley presented the Public Works Department Monthly Report for December 2013. Councilor Simcox was concerned that there were picnic tables still out around the Borough and that the winter had been hard thus far and was concerned the tables would be damaged. Mr. Hamm confirmed that they were to be picked up and he would look into the ones left outside. Their next meeting is scheduled for January 27, 2014 at 9:30 a.m. in Borough Hall.

Councilor Simcox stated the picnic tables at the small park were still out. Mr. Hamm indicated he would check into that and have them picked up. Councilor Simcox inquired as to Christmas tree pickup. Mr. Hamm confirmed January 16<sup>th</sup> and 17<sup>th</sup> were the last two days for pick up at the curb.

Personnel: Nothing at this time.

Sewer: Mr. Hamm presented the TVMA Minutes from December 2013. Councilor Simcox added that he spoke with Executive Director, Shawn Lorson, and the new plant is a few weeks behind schedule and that a possible difference of \$21,000 in work orders.

Fire Commission: Mayor Buttorff presented the December alarm reports of both Independent and Citizen Hose fire companies and the Citizens Hose yearly report.

Mayor Buttorff also presented the list of Independent Hose Company 2014 Officers.

Emergency Management: Mayor Buttorff presented a Renewal Reminder Notice from the Federal Communications Commission regarding upcoming licenses that are about to expire. These licenses need to be renewed prior to March 17, 2013. Mayor Buttorff requested a quote on the renewal.

Mayor Buttorff presented a flyer from the Lycoming County Department of Public Safety for Emergency Management Seminar for Elected Officials to be held on February 19, 2014 at 2:00 p.m. and 6:00 p.m.

Pool: Councilor Scheesley indicated an employment ad would be placed in the first week of February with interviews to be conducted in March. The tentative opening for the pool is

Memorial Day weekend (May 24-26). The pool committee is looking to add events to their schedule, including a possible Float & Fireworks to coincide with Town Meeting.

Recreation: Nothing at this time.

Tree Commission: Nothing at this time.

Codes: Councilor Simcox indicated the next meeting would be February 17, 2017, at 6:30 p.m. He would like to have a meeting with Central Keystone Council of Governments to obtain information on the rental inspections, permitting, etc. Mr. Hamm confirmed meetings for the third Wednesday of the month.

Councilor Garrett questioned how the rental inspections were being handled. Councilor Simcox explained the Borough was broken up into four (4) zones that overlap the four (4) wards and that a timetable of when they would be completed was not given. Councilor Garrett expressed his concern over a rental unit, belonging to Mr. & Mrs. Mantle, where the family could only use 1 out of 3 bedrooms due to water, etc. Councilor Simcox suggested reporting to CKCOG. Councilor Garrett expressed concern about the tenant and three children being evicted. He also indicated he took pictures of the property.

Library: Councilor Schmouder presented a letter from Charlene Brungard, Director of the Jersey Shore Public Library regarding funding. Councilor Schmouder indicated she planned to talk to Ms. Brungard and the library Board on January 14, 2014 regarding the 10 – 12 surrounding municipalities and whether or not they have reached out to those municipalities for funding, including Lock Haven. Councilor Schmouder pointed out that there are residents of Lock Haven that come to the Jersey Shore Public Library to utilize its services. She also intended to suggest that they attend the other municipalities meetings personally, as opposed to a letter, to give it a more personal touch.

Councilor Pisarcik pointed out that he did ask Ms. Brungard at the budget meeting if they asked other municipalities and she indicated at that time yes, but they were not given anything.

Flood: Mayor Buttorff discussed the status of the Biggert-Waters Act. He explained at this time Section 205 has been enacted. However, Section 207 has not been enacted. There is a Bill on the floor of the House, Congress, and the Senate to stop the Biggert-Waters Act, but those Bills will not be heard for 2 weeks.

Councilor Garrett explained that he contacted Lloyd's of London and was informed to wait until after he receives his flood insurance bill before considering a switch to another insurance company because the rates may not change, or be as high as anticipated.

Councilor Pisarcik indicated Lloyd's of London is the only private insurance company permitted to write insurance policies for flood in Pennsylvania. He also indicated FEMA is encouraging all insurance companies to write flood insurance.

J.S. Hospital: Nothing at this time.

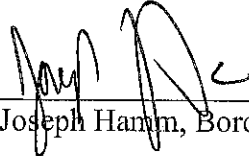
J.S. YMCA: Councilor Scheesley indicated the YMCA is having an open house on January 19, 2014 from 2:00 p.m. to 4:00 p.m.

Jersey Shore Borough: Mr. Hamm indicated that Larson Design Group is anticipating getting the designs to Council in the near future for approval and putting the bid out for construction in April 2014 and ground breaking in summer. A report is due to the National Park Service on January 31, 2014 regarding the progress. Mayor Buttorff also indicated that a dry fire hydrant was to be placed at the Public River Access in order to pump water from the river.

Old Business: None.

New Business: None.

Adjourn: Councilor Colocino made a Motion to adjourn the meeting. Councilor Scheesley seconded the Motion. The meeting adjourned at 7:50 p.m.

  
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Joseph Hamm, Borough Manager