

BOROUGH OF JERSEY SHORE
COUNCIL MEETING
March 10, 2014
7:00 PM

Members Present: Janet Barnhart, Deborah Colocino, Marguerite Dyroff, Paul Garrett, Kenneth Scheesley, Barbara Schmouder, Sean Simcox, John Pisarcik

Absent: None

Others Present: Joseph Hamm, Borough Manager; Dennis Buttorff, Mayor; Denise Dieter, Esquire, Solicitor; and Nathan DeRemer, Sergeant TVRPD

President Dyroff informed Council and the public that all Council meetings were recorded and reminded everyone to keep their comments and discussion to five-minutes.

Minutes: Councilor Scheesley made a Motion to approve the Minutes from the February 10, 2014 meeting. Councilor Barnhart seconded the Motion. The Motion carried 8/0.

Public: Alisa Laylon expressed a concern regarding the stop sign at the intersection of Fountain and Seminary Streets. Since speaking with Mr. Hamm a few months ago, she indicated she has not seen any police patrols in the area. She further indicated that, among others, a tan SUV runs the stop sign often (approximately 6:00 a.m. and 6:00 p.m. daily). Mr. Hamm indicated he had discussed this information with Chief Hummer.

Sergeant DeRemer stated that all the streets of the Borough are patrolled, and due to the short time it takes to drive past a house, it is possible she has not seen a police car drive by. He indicated that he would speak with the other officers about patrolling in the area during those times. However, he pointed out that if there was nowhere for the police cars to hide, everyone would stop at the stop sign to avoid receiving a ticket. He further indicated to Ms. Laylon and Ms. Miller that if they were able to get the license plate numbers of any vehicles running the stop sign, he could issue a citation. However, he would need their testimony at the hearing.

Ms. Laylon also expressed concerns that ice and snow on her neighbor's property was melting and running onto her property. She indicated when she contacted her insurance company they informed her that damage caused by the water would not be covered under her policy. Ms. Laylon suggested a ditch be dug in order for the water to be routed to a different location. Solicitor Dieter advised Ms. Laylon that her concern would be a civil matter between neighbors and the Borough could not force a homeowner to place a ditch on their property and suggested she speak to her neighbor, or contact an attorney to write a letter to her neighbor if her neighbor was not willing to help. She also suggested that Mr. Hamm look into whether or not this would be considered a storm water management issue.

Borough Manager: Mr. Hamm presented Resolution 03.10.2014.01 adopting a policy of a Drug Free Workplace. Councilor Garrett asked whether random drug testing was conducted on Borough employees. Mr. Hamm confirmed that random drug testing was done. Councilor

Scheesley made a Motion to adopt Resolution 03.10.2014.01. Councilor Garrett seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented a proposal from John T. Colocino for spring clean-up and summer maintenance of Grieco & Veteran Parks in the amount of \$4,100. Mr. Hamm indicated that this expense was provided for in the 2014 budget.

Mr. Hamm presented a flyer from Sokol, Inc. for street sweeping services at \$98/hour on April 28, 29, 30th and May 1, 2014. Mr. Hamm indicated that it would take approximately three (3) to three and one-half days (3 ½). This calculation was based on a comparison with Muncy Creek Township which is comparable in size to the Borough. At this price, it would fall within the budgeted amount for 2014.

Mr. Hamm presented a spreadsheet comparing Harleysville, the Borough's current Life/Accidental Death & Dismemberment and Life Insurance carrier with Benecon's carrier, One America's rates. The current annual rate is \$1,363.20. One America can provide the same coverage for \$1,226.68; a savings of \$136.32 annually and guarantee their rate for three years. However, Harleysville has not increased their rate in five (5) years. President Dyroff tabled discussion and placed the matter in the Finance Committee for review.

Mr. Hamm presented a letter from La Belle Vallee Masonic Lodge requesting the use of the "Gazebo Lot" on Saturday, April 12, 2014 for breakfast with the Easter Bunny and a community Easter Egg hunt from 9:30 a.m. to 12:30 p.m. Council approved the use of the "Gazebo Lot" for this activity.

Mr. Hamm presented a letter from Jersey Shore Little League requesting to close a portion of McCanna Drive by the Lion's Field. After discussion, Council approved to close McCanna Drive from Thompson Street to the storage sheds with Jersey Shore Little League manning the barricade. Councilor Scheesley made a Motion as such. Councilor Schmuoder seconded the Motion. The Motion carried 8/0.

Mr. Hamm presented an email regarding Even/Odd parking during snow removal. It was suggested that this would help with snow removal. After discussion regarding parking, President Dyroff placed the matter in the Highway Committee for further discussion and review.

Mr. Hamm presented a letter from the Lycoming County Pre-Release Center indicating they have work crew inmates available for hire at a cost of \$162 for a 6-man crew, with foreman, or \$27/day per worker. Councilor Garrett suggested street sweeping. Ms. Layton suggested cleaning the Rails to Trails. Mayor Buttorff indicated a Girl Scout and a Boy Scout troop were scheduled to clean the Rails to Trails. It was decided that at this point the Borough did not have a need to hire any of the work crew inmates.

Mr. Hamm discussed that he was working with Ronald Henry and Don Free regarding 2014 paving projects.

Mr. Hamm presented a letter from the Pennsylvania Department of Transportation regarding traffic counting on municipally owned roads starting in March and ending in June 2014.

Mr. Hamm presented a letter from the Pennsylvania State Association of Boroughs regarding a proposed Constitution change involving the title of the Executive Vice President to read the Executive Director. The proposed change will be voted on on April 9, 2014.

Mr. Hamm presented invitations from the following entities:

1. River Valley Transit – 37th annual Safety & Awards Banquet – 3/16/14 beginning at 5:00 p.m.
2. Lycoming County Visitor's Bureau – Travel & Tourism Grant Reception – 3/18/14 from 5:30 p.m. to 7:00 p.m.

Mr. Hamm presented a "Thank You" card from Trinity United Methodist Church thanking Borough employees and Council members for their hard work.

Mayor: Mayor Buttorff stated the Veteran's Day Parade was being held in Jersey Shore this year, on Veteran's Day and would follow the same route as the Town Meeting Parade.

Mayor Buttorff indicated the flags that fly on Allegheny Street, Main Street, and Bridge Street need new poles.

Mayor Buttorff stated that the bird on the Capitol Building would be cleaned and fixed.

Solicitor: Solicitor Dieter indicated the Borough has received a concern from a resident regarding his neighbor's yard being infested with numerous piles of dog feces. The resident stated that he cannot enjoy his back yard and pool due to the odor. Solicitor Dieter indicated Mr. Hamm presented her with an example ordinance from another municipality. Solicitor Dieter indicated that the ordinance presented to her made the violation of the ordinance a civil penalty. She suggested making the violation a criminal penalty in order to avoid the cost of a possible trial under a civil penalty. Solicitor Dieter also wants to talk to Jim Emery of CKCOG regarding the International Property Maintenance Code. There is a section in the IPMC regarding keeping your home in an unsanitary condition that she can criminally prosecute. However, no matter whether they penalize under the IPMC or a summary criminal matter, testimony would be necessary. She also believes that if the violation results in a criminal penalty, it would be more of a deterrent.

Finance: Councilor Colocino presented the finance report for March 2014. General Fund in the amount of \$16,608.73; and Swimming Pool in the amount of \$157.89; and Liquid Fuels in the amount of \$6,939.80, for a total of \$23,706.42. Councilor Colocino made a Motion to pay the bills in the amount of \$23,706.42. Councilor Scheesley seconded the Motion. The Motion carried 8/0.

Councilor Colocino presented the ING account statement for February 1 through February 28, 2014.

Police: Councilor Simcox presented the Minutes from the March 3, 2014 meeting. He indicated a Memorandum of Understanding was approved between the Jersey Shore Area School District and TVRPD for a resource officer. The resource officer will work with the administration while he is on duty.

Councilor Simcox explained the second new police car was in the process of being outfitted with the lights and sirens.

Councilor Simcox also pointed out that calls handled by TVRPD were down for the month of February.

Monday April 7, 2014 at 7:00 p.m. is the next meeting.

Sergeant DeRemer: Sergeant DeRemer informed Council and the public that Chief Hummer had a minor heart complication and would be discharged from the hospital on March 11, 2014 pending the outcome of various tests and he would be back to work on or about March 24, 2014.

Highway Committee: Councilor Scheesley presented the Public Works Department Monthly Report for February 2014.

Councilor Scheesley presented the recommendations of the Highway Committee on public and Council requests. Councilor Scheesley indicated that the request for a change in the parking across from the Borough Office for a handicap spot and two- hour parking was recommended. After discussion regarding the two- hour parking it was decided that the signage would indicate that those spots on Smith Street in front of the Borough Office would be for 2-hour parking between the hours of 6:00 a.m. to 8:00 p.m. An ordinance will be drafted for the April 2014 meeting.

Councilor Scheesley indicated that the Highway Committee did not recommend making Pine and Spruce Streets one way. After discussion among Council and comments from resident Ann Green regarding parking being allowable on both sides of the street, President Dyroff directed the Highway Committee to reconsider this request.

Councilor Colocino suggested surveying the residents on Pine and Spruce Streets for their ideas/suggestions on this matter.

Councilor Scheesley indicated the Highway Committee reviewed the Ordinance and found that signage on Wilson Street indicating "no parking this side of street" was missing. The Road Crew will be replacing the "no parking this side of street" signage in the near future.

Councilor Scheesley indicated that the snow route established was as follows:

- a. Hospital – Snow Emergency Route
- b. Fire companies
- c. Police Department
- d. During School Year:
 - i. Thompson Street
 - ii. Locust Street
 - iii. Cemetery Street

Councilor Simcox indicated McCanna Drive should be considered due to high volumes of school traffic and traffic for Subway and Lingles. Mayor Buttorff suggested Wilson Street and the churches that do not have parking lots.

Councilor Scheesley indicated that other items that were discussed were who cleared the fire hydrants from snow. It was discussed that the residents were doing a good job of making sure they are clear of snow and ice and the fire companies are trying to get to them as well.

Councilor Scheesley indicated that an inventory of the signage in the Borough is due to PennDot by June 14, 2014.

Personnel: Councilor Pisarcik indicated interviews for the pool were being held on March 12 at 6:00 p.m. for potential new employees and March 14 at 6:30 p.m. for returning employees.

Councilor Barnhart questioned if there was an age limit or other criteria for the employees. Bonnie Messersmith, pool manager, indicated lifeguard certification as well as working papers to indicate age eligibility were required. Councilor Simcox suggested using their report cards to indicate the amount of absences the employee may have as a student. Bonnie Messersmith indicated that all Council members on the Personnel Committee will have copies of applications and/or resumes for all applicants, new and/or returning.

Sewer: Mr. Hamm presented the TVMA and JSAJWA Minutes from February 2014.

Councilor Simcox indicated that the new sewer plant is scheduled to be up and running in two weeks and the old plant is failing quickly.

Fire Commission: Dennis Buttorff presented the February alarm reports of both Independent and Citizen Hose fire companies and the Citizens Hose yearly report.

Emergency Management: Dennis Buttorff also presented a Memo regarding emergency management. He indicated he would be in State College on March 24 through 28, 2014 for recertification for flood plain management. Mr. Buttorff indicated that the Risk Map is updated.

The Borough does not have to follow the Lycoming County Ordinance. The Ordinance the Borough has is stronger than the County Ordinance.

Recreation Committee: Councilor Garrett presented the minutes from the Recreation Committee's first meeting. He reported that the survey published by Survey Monkey had about 100 hits and the majority of the public wanted who took the survey would like to have movies in the parks.

Tree Commission: The next meeting date is in April 2014.

Codes: Councilor Simcox indicated the next meeting would be March 24, 2017, at 6:30 p.m. directly after the Finance Committee meeting.

Library: Councilor Schmouder stated that the library held their book sale. The Lock Haven Express ran an article about the library and the book sale. Councilor Schmouder also indicated that the polaris system the library uses is getting better. Blaise Alexander is going to be holding a Raise the Region program from March 12 at 6:00 p.m. to March 13, 2014 at 11:59 p.m.

Flood: Mayor Buttorff indicated that the Biggerts-Water Act is still moving forward and that if it is not watched, it could get slipped into another Bill. Mayor Buttorff confirmed that a meeting would be held on March 20, 2014 at 7:00 p.m. at the Borough office.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Councilor Scheesley informed Council there is a yard sale at the YMCA on Saturday, April 8, 2014 from 8:00 a.m. to 1:00 p.m.

Jersey Shore Borough: Mr. Hamm presented a Project Opinion of Probable Cost from Larson Design Group (LDG) in the amount of \$313,921.30. Mr. Hamm stated that this cost would be covered by the various grants received by the Borough. Mr. Hamm also indicated LDG would like to schedule a meeting with Council in March. Council agreed to meet with LDG either the first Tuesday or Thursday in April 2014. Councilor Garrett questioned who was responsible for cleaning the boat launch. Mr. Hamm indicated it would be the Borough.

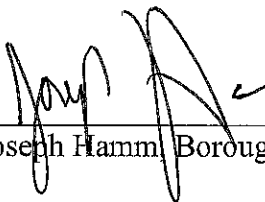
Old Business: None.

New Business: Mr. Hamm presented a copy of an email from a Borough Resident with several questions regarding the condition of the alleys, sidewalks, snow removal, rental inspections, and CBDG funds. Included in the copy of the email were the Borough Office's answers to the resident. Councilor Schmouder indicated the resident was thankful for the answers. She also indicated she welcomed the resident to come to a Council meeting. She further indicated the resident would like to meet with Council. He is concerned he and his wife will not be able to sell their house due to the flood insurance.

Mayor Buttorff stated that the river levels are low and if they do rise we may have a problem because the ice chunks are 24-27 inches thick. He said if there were any problems, facebook and emails would be updated.

Councilor Garrett indicated April 5, 2014, Independent Hose children's fishing derby would be held for the 5th year.

Adjourn: Councilor Dyroff made a Motion to adjourn the meeting. Councilor Simcox seconded the Motion. The meeting adjourned at 8:32 p.m.



Joseph Hamm, Borough Manager