

**BOROUGH OF JERSEY SHORE**  
**COUNCIL MEETING**  
**November 10, 2014**  
**7:00 p.m.**

Members Present: Paul Garrett, John Pisarcik, Kenneth Scheesley, Barbara Schmouder, Sean Simcox

Absent: Janet Barnhart, Deborah Colocino, Marguerite Dyroff

Others Present: Joseph Hamm, Borough Manager; Denny Buttorff, Mayor; Shawn Hummer, Chief, TVRPD; Kristin McLaughlin, SEDA-COG; William Seigel, SEDA-COG; Denise Dieter, Esquire, Solicitor

Council Vice President: Vice President Scheesley informed Council and the public that all Council meetings were recorded and reminded everyone to keep their comments and discussion to five-minutes.

Vice President Scheesley informed the public that an Executive Session was held at 6:30 p.m. regarding possible litigation.

Vice President Scheesley presented the October 13, 2014 Meeting Minutes. Councilor Schmouder made a Motion to approve the October 13, 2014 Meeting Minutes. Councilor Garrett seconded the Motion. The Motion carried 5/0.

Public: Dr. John Pisarcik indicated the 7<sup>th</sup> Annual Christmas Walk would be held on December 13, 2014 and that the Presbyterian Church will hold a craft fair during the Christmas Walk.

Ann Green stated the \$50,000 for 50 Campaign has raised \$35,930, with \$6,550 of that being in pledges. Ms. Green indicated they are meeting with The First Community Foundation Partnership of PA next week in regards to a possible grant.

Kristin McLaughlin, SEDA-COG: Ms. McLaughlin presented a memo for the Project Finalization Meeting. She indicated the Borough's FFY 2014 CDBG funds are \$84,682, and after administrative funds, are \$69,440. After discussion, a Motion was made by Councilor Simcox to allocate thirty percent (30%) of the FFY 2014 CDBG Funds for slum/blight removal and allocate the remainder of the funds for curb cuts/handicap ramps at various intersections in the Borough. Councilor Pisarcik seconded the Motion. The Motion carried 5/0.

Borough Manager: Mr. Hamm presented a letter from DCED stating they received the Borough's Corrective Action Plan and that it adequately addressed the findings in their financial monitoring report.

Mr. Hamm presented a letter from Berkheimer stating that in 2007 C & E Container moved into Porter Township, but has been paying LST to the Borough. Mr. Hamm stated C & E Container has requested a refund of the LST from 2007 forward; however, the three-year statute of limitations prevents the refund of taxes prior to the third quarter of 2011. Mr. Hamm indicated a refund in the amount of \$6,128 will be issued to C & E Containers in November 2014 and the

Borough will not receive any LST funds until C & E Containers has been refunded the amount of \$6,128.

Mr. Hamm presented a letter from the Jersey Shore Area School District stating the requirements of the October 1, 2014 Notice of Violation have been completed.

Mr. Hamm presented a letter from Lycoming County Planning & Community Development stating that funding is available to upgrade traffic lights in the Borough. A 50% match is required by the Borough to upgrade traffic lights under the PennDOT "Green Light Go" Program.

Mr. Hamm presented a letter from Lycoming County Planning & Community Development stating they will be offering a three class Municipal Training Series in early 2015. Mr. Hamm stated the cost of the classes is \$60/course, or \$180/series.

Mr. Hamm presented the Monthly Program Report for October 2014 for the Borough's Owner Occupied Housing Rehabilitation Program.

Mr. Hamm presented a letter from Gannett-Fleming, Inc. indicating the final public meeting for the Route 220 Access Management Study will be held on November 18, 2014 from 6:00 p.m. to 9:00 p.m. at the Woodward Township Volunteer Fire Company.

Mr. Hamm presented a letter from Jersey Shore Town Meeting seeking donations to help with the cost of the Christmas season.

Mr. Hamm presented a letter from the Clinton County Conservation District indicating they have reviewed the application package from PPL for the permit to do work between Jersey Shore and Lock Haven.

Mayor: Mayor Buttorff stated the Jersey Shore Area High School football team will play for the District Championship on Friday, November 14, 2014. A large crowd is expected to support the team.

Mayor Buttorff indicated the Veteran's Parade was held on Saturday, November 8, 2014 and went well. Jersey Shore was the first Borough to hold the Veteran's Parade in Lycoming County.

Mayor Buttorff stated he attended the MS4 Stormwater Summit at Penn College of Technology on November 6, 2014.

Mayor Buttorff stated the flags are being removed in the Borough this week.

Mayor Buttorff stated that the new soup kitchen at Trinity United Methodist Church is doing well and the food packages will be distributed at St. John's on November 20, 2014.

Finance Committee: Mr. Hamm presented the bills for November 2014 in the amount of \$48,314.78. Councilor Garrett made a Motion to pay the bills for November 2014 in the amount of \$48,314.78. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

Mr. Hamm presented the Voya report for October 2014.

Mr. Hamm presented a letter from Drier & Dieter Law Offices setting their hourly rate as solicitor for 2015.

Mr. Hamm presented a letter from SUN Home Health Hospice requesting funding in the 2015 Budget.

Police: Councilor Simcox presented the commission packet from the November 3, 2014 meeting.

Chief Hummer: Chief Hummer indicated the 2015 budget is being worked on by the Commission. Chief Hummer also stated the Christmas program is underway. They have seen a decrease in sign-ups this year to date. Chief Hummer indicated that anyone can call the police department and sign a family up that may be in need.

Highway: Councilor Scheesley presented the October 2014 Highway Report.

Councilor Scheesley presented an estimate of repairs for the loader from Cleveland Brothers. The estimate was more than the loader was worth due to the labor costs.

Mr. Hamm stated the Public Works Department repaired the seals, which did not remedy the issues. Mr. Hamm indicated the department would keep working on the loader as long as they keep the cost to a minimum. The hope is that we can fix it.

Personnel: Nothing at this time.

TVMA: Mr. Hamm presented the October 15, 2014 Meeting Minutes. Their next meeting is scheduled for November 19, 2014 at 7:00 p.m.

Mr. Hamm indicated the old sewer plant has been demolished and the land has been graded and seeded and the property will be deeded back to the Borough in the near future.

JSAJWA: Councilor Schmouder presented the October 20, 2014 Meeting Minutes. The next meeting is scheduled for November 17, 2014.

Fire Commission: Mr. Buttorff presented the Independent Hose Company and Citizen's Hose Company alarm reports for October 2014.

Mr. Buttorff presented a letter from Loyalsock Volunteer Fire Company regarding ALS services.

Mr. Buttorff presented a letter from Loyalsock Volunteer Fire Company regarding a single response location for their ALS truck.

Emergency Management: Mr. Buttorff presented a letter regarding the emergency exercise which will be held at the Jersey Shore Area School District administration building on November 13, 2014.

Mr. Buttorff indicated the new may-day radio system that was purchased by WBEOC is being updated with the required frequencies. Mr. Buttorff explained the may-day radio will allow an

emergency responder to activate the radio and allow other emergency responders to locate them should they need help.

Recreation: Councilor Garrett presented the 2015 Jersey Shore REC Events list.

Councilor Garrett stated the Recreation Committee anticipates having the bids for the resurfacing of the pool to Council in January 2015.

Councilor Garrett stated Ann Green of the "\$50,000 for 50" Campaign requested to erect a plaque listing the names of the donors on the side of the building and to use monies from the funds raise, if available. Ms. Green stated the plaque would cost approximately \$2,000 and be purchased from the same vendor as the YMCA. Ms. Green further indicated that the company would help with upkeep and additions to the plaque once it is erected. After discussion, Council agreed to allow the plaque to be erected and to use funds from the monies raised by the "\$50,000 for 50" Campaign, if available.

Councilor Garrett indicated there would be no Recreation Committee meeting in December. The next meeting is scheduled for January 7, 2014.

Tree Commission: Mr. Buttorff indicated the trees have been planted from the Downtown Sidewalk project.

Mr. Buttorff also stated that the trees that were removed from the Gazebo lot and replanted between the Thompson Street Rec. Field and the new playground are doing well.

Codes: Councilor Simcox presented the Permit Report for October 2014.

Councilor Simcox presented a copy of Montoursville Borough's Fire Losses Ordinance. Councilor Simcox made a Motion to advertise a Fire Losses Ordinance for the Borough of Jersey Shore. Councilor Pisarcik seconded the Motion. The Motion carried 5/0.

Library: Councilor Schmouder presented the library report. The next meeting is scheduled for November 11, 2014.

Flood: Mr. Buttorff stated FEMA will be in the Borough in 2015.

Jersey Shore Public River Access Project: Mr. Hamm indicated Phase One of the project would be wrapping up in the next few weeks. Mr. Hamm stated the new outlet on Main Street is in place and the two rain gardens have been dug. Mr. Hamm further indicated he is discussing with LDG whether or not the base will be put down this year. Mr. Hamm stated the Santa Hut will not be affected and Town Meeting will have use of the same area they always have at the Gazebo lot.

Jeremy Frantz of the Jersey Shore Town Meeting stated that various vendors and church organizations were invited to place tables at the Gazebo lot on December 6, 2014. After discussion, Councilor Garrett made a Motion to close Smith Street between Main and Market Streets and Market Street between Bank Avenue and Smith Streets from 8:00 a.m. until 4:00

p.m. on December 6, 2014 for the vendors to set up in the roadways. Councilor Pisarcik seconded the Motion. The Motion carried 5/0.

Jersey Shore Borough Downtown Sidewalk Project: Mr. Hamm indicated the project has been completed. Mr. Hamm stated the final bill has not been received, but there may be funds left over from the project.

J.S. Hospital: Nothing at this time.

J.S. YMCA: Councilor Scheesley indicated the YMCA hosted 175 trick-or-treaters on Halloween night.

Old Business: Mr. Buttorff discussed Aqua Fencing which is a new device to help keep back flood waters in place of sand bags.

New Business: Mr. Hamm presented a letter from PPL updating their Agreement. Councilor Simcox made a Motion to accept the updated PPL Agreement. Councilor Schmouder seconded the Motion. The Motion carried 5/0.

Councilor Schmouder indicated the Jersey Shore Business and Professional Women will be selling luminaries again this year.

Adjourn: Councilor Simcox made a Motion to adjourn the meeting at 8:00 p.m. Councilor Pisarcik seconded the Motion. The Motion carried 5/0.

  
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Joseph Hamm, Borough Manager